

**CSA Community Advisory Group  
Agenda – Wednesday May 6<sup>th</sup>, 2020  
TEAMS Meeting - 1:00 to 2:45 pm**

<u>Time</u>	<u>Topic</u>	<u>Presenter</u>
1:00	Agenda	Darwyn
	News <ul style="list-style-type: none"> <li>• COVID-19 update</li> <li>• Barry Miller has resigned from the CAG. Barry will be turning his attention to family, hobbies and travel (when permitted).</li> </ul>	Darwyn
1:15	2019 Indicator Performance Review.	Darwyn
2:45	Adjourn	All
<p><b>Tentative Upcoming Meetings and events:</b></p> <p>June 10<sup>th</sup>, 2020 – TEAMS meeting to tackle some CAG business: Terms of Reference Review, Chair Annual Report, Elections, etc.</p>		

## CSA Community Advisory Group Meeting Minutes – Wednesday May 6<sup>th</sup>, 2020

### Attendance

Present	Absent
Clay Brander	Paul Goodwin
Tom Koleszar	Andy Payne
	Mark Anderson
	Rory Maitland
	Jane Cameron - Chair
	Doug Fuller
	Cindy Elliot
	Mark Hassett
	Bill Maitland
	Joseph McLean
	Dave Hodgins
	George Illes
	Wayne Brewer
	Ben Berukoff

Darwyn Koch – WFP

Whitney Peters - WFP

### Agenda

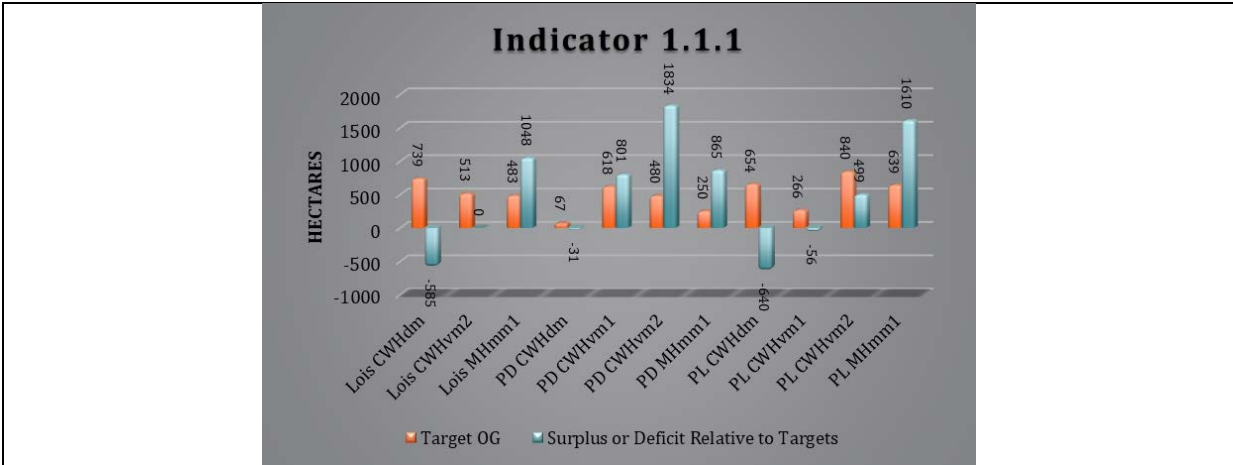
Question and Person Asking	Response and Person Responding	Actions
No Questions on the Agenda		

### NEWS

Question and Person Asking	Response and Person Responding	Actions
No Questions regarding COVID19 or Barry Miller resignation from the CAG		

### 2019 Indicator Performance Review - Reviewed Indicators that met variance and indicators not met.

Question and Person Asking	Response and Person Responding	Actions
Tom Koleszar: Indicator 1.1.1 <b>MET VARIANCE</b> . How can you have a negative number on the graph?	Darwyn: Not 100% sure but I will ask Mike Davis about what the negative numbers represent.	Darwyn to follow up with Mike Davis on the negative reported numbers.  The negative numbers represent a deficit of OG area relative to the targets. For instance, in the Lois LU for the CWH dm the current status of -585 ha is the amount of area in deficit relative to the target of 739 ha OG. This target is not projected to be achieved until the year 2204. For this reason, we will continue to show <b>MET VARIANCE</b> for this indicator.  <b>Action Completed May 7<sup>th</sup>, 2020</b>



<p>Tom Koleszar: Tom suggested that we look at indicator 1.1.1 <b>MET VARIANCE</b> for possible changes in how we report out on it.</p>	<p>Darwyn Koch: I agree that we need to look at this indicator as we will only be meeting the variance on this indicator until such time as the subzone OGMAs in deficit become 250 years or older.</p>	<p>Darwyn reviewed the indicator write up and the negative values are for units that are in deficit relative to the targets. Positive values illustrate the surplus or excess of available OG.</p> <p><b>Action Completed May 7<sup>th</sup>, 2020</b></p>
<p>Tom Koleszar: On summary document add in the target % for indicator 1.1.2.</p>	<p>Darwyn Koch. I will put the targets into that table as it adds clarity.</p>	<p>Darwyn to add in the species targets.</p> <p>Indicator moved to <b>NOT MET</b> as Other Species is outside the 10% variance. Discussion will need to take place with the CAG on the variance's for species with low percentages.</p> <p><b>Action Completed May 7<sup>th</sup>, 2020.</b></p>
<p>Indicator 1.1.4 <b>MET VARIANCE</b> – no questions</p>	<p>Darwyn Koch: A forward looking discussion looking at the amount of retention versus CCRES area for 2020 and 2021. The Western Forest Strategy numbers should increase over time.</p>	<p>No actions coming out of the discussion.</p>
<p>Indicator 5.1.1 <b>MET VARIANCE</b> – no questions</p>	<p>Darwyn Koch: Discussion around WFP's EBITDA from 2019 which was negative resulting from the prolonged USW strike.</p>	<p>No actions coming out of the discussion.</p>
<p>Tom Koleszar: Indicators 5.1.2 and 7.1.2 <b>MET VARIANCE</b>. Question around the communication threads where there was significant disagreement.</p>	<p>Darwyn Koch: provided a verbal description of the communication threads but no written details provided.</p>	<p>No actions coming out of the discussion.</p>
<p>Tom Koleszar: Reviewed Indicator 3.2.2 <b>NOT MET</b>. No questions resulting in actions, rather a good discussion on each incident.</p>	<p>Darwyn Koch: Reviewed the circumstances around the wood box on UL-017, ST-289 culvert installation, WL-974 storm damage, and the ongoing Tin Hat Beaver issue.</p>	<p>No actions coming out of the discussion.</p>
<p>Tom Koleszar: Reviewed Indicator 5.2.3 <b>NOT MET</b>. No questions resulting in actions, rather a discussion on the impact the strike had on FTEs</p>	<p>Darwyn Koch: Due to the prolonged USW strike, WFP lost 6 months of contractor harvesting and road building in the TFL. We anticipate that for 2020 the</p>	<p>No actions coming out of the discussion.</p>

in 2019.	number of FTEs will be more in line with previous years.	
Tom Koleszar: Reviewed Indicator 6.1.1 <b>NOT MET</b> . After a discussion about timing for completion of the survey, Tom suggested the fall of 2020 may be better.	Darwyn Koch: I agree with Tom's suggestion given the impact from the prolonged strike and current COVID-19 situation.	Darwyn to plan to complete the CAG satisfaction survey later in the fall of 2020

**Audits:**

Question and Person Asking	Response and Person Responding	Actions
No questions arising from the review of the Internal Audit Findings.	<p>Darwyn Koch: Results of the Audit were reviewed. No Non-compliances of Non-conformances. 9 Opportunities for Improvement. Of this, the following are related to the CAG.</p> <ul style="list-style-type: none"> <li>• Consider condensing CAG meeting minutes.</li> <li>• Include final agenda in minutes.</li> <li>• Identify who is asking questions and who is responding.</li> <li>• Consider playing WFP youtube videos in meetings as applicable.</li> <li>• Consider creating an annual report summary for the CAG.</li> <li>• Administrative changes to section 4 of the SFMP.</li> <li>• Providing more background when a target is not met, but the variance is.</li> </ul> <p>Next Audit is planned for some time in the fall of 2020.</p>	No actions coming out of the discussion.

**Other:**

Question and Person Asking	Response and Person Responding	Actions
Tom Koleszar: Tom asked why the road and safety website has the May 2019 OIM, not the most current?	Darwyn Koch: The WFP website has the most current OIM.	<p>Darwyn to send Tom the link to the external website to obtain the most current OIM.</p> <p>Action Completed on May 6<sup>th</sup>, 2020</p>
Tom Koleszar: Relative to Indicators 3.1.2 and 5.1.1, Tom suggested that there are folks who obtain firewood without signing up for a firewood permit, and that fire wood cutting happens throughout the year.	Darwyn Koch: I think that there is more firewood cut illegally than through the issuance of permits. Unfortunately, there is no way of tracking or quantifying this.	Darwyn to review with the CAG the inclusion of firewood cutting to indicators 3.1.2 and 5.1.1 with the CAG in the fall.
Observation about the audio on the call.	Clay did not have a microphone on his computer so he could hear the conversation and see the Teams Meeting but could not provide feedback.	Darwyn to ensure that a call-in number is available for the next TEAMS meeting to account for any CAG members not having microphones on their computers.

**Adjourn**

At 2:45PM