

Minutes
CSA Community Advisory Group
To Western Forest Products
April 23, 2014
Western Forest Products Boardroom

Attendance: refer to attached sheet

6:00 pm: Meeting called to order
Quorum met.

Safety Review

Facilitator noted fire exits and first aid attendants in case of emergency. Meeting place in case of emergency was noted.

Code of Conduct

Code of Conduct for Community Advisory Group was reviewed.

Welcome and Introductions

Chair welcomed members and guests. Chair introduced Paul Nuttall, Sarah Ozog and Michel de Bellefeuille from WFP and auditors Will and Cindy from QMI-SAI Global. Members introduced themselves.

Review and Acceptance of Agenda

Agenda was accepted with the addition of a discussion regarding the CSA Standard revision.

Review and Acceptance of Minutes

Minutes were reviewed and accepted.

Correspondence

Copies of recent correspondence was provided and reviewed

Letter to PRPAWS

Emails to First Nations

Letter of invitation from PR Regional Board

Response to PR Regional District

Operational Information Map Review

Current Activities

Harvesting – BT-658, BT-659, BT-664, BT-665, BT-656, BT-667, BT-668, BT-669, GL-660, LL-012 (inactive), PD-168, PD-421, PD-460 (PD currently inactive), ST-030, ST-070, TM-123, TM-256, UL-817, UL-818, UL-827, UL-828, UL-838 (inactive), UL-915, WL-950, WL-954

Road Construction – CH-018, CH-042, GI-061, ST-026, ST-030, TM-254, TM-260, UL-819, Dianne Main rehab and drop zones

Engineering – BT-915, FH-041, FH-033, ST-075, ST-080, ST-111, ST-820, UL-830

What's New on the Map

New Blocks – ST-079, ST-080, ST-081

New Roads – ST-079, ST-080

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Cutting Permit Approved Areas – None

There are no new blocks or roads along the Sunshine Coast Trail.

Logging Complete – BT-649, FH-035, TM-246

Road Construction Complete – None

Engineered Blocks – WL-346

Engineered Roads – WL-346

Company Updates

Every year the CSA user group has an award for a dedicated hard working community advisory group. This year the Stillwater Community Advisory Group has been chosen as the recipient of this award. The award will be presented to the group by the chair of the user group at the June Community Advisory Group meeting. This user group is made up of all of the companies across Canada that use the CSA SFM and they give one award across Canada each year.

First Nations Partnerships – Paul Nuttall, WFP Manager of Strategic Planning and Sarah Ozog, WFP Coordinator Strategic Partnerships

Sliammon Nation has recently signed the fourth modern treaty in 25 years of treaty making. It is an accomplishment that they must be very proud of.

The corporate values of WFP encourage alignment of interests with First Nations. This creates a more certain operating environment that is conducive to business investment. First Nations are going through land claims and treaty processes that create a fair amount of uncertainty in people's minds. WFP is working with First Nations to create a relationship that has opportunities to be embraced rather than First Nations issues that need to be managed. They are working together to align their interests to create a more stable climate that helps investors and shareholders.

WFP has core values. Their operating priorities involve personal safety, environmental stewardship, product quality and productivity. They also have open and transparent communication. They create trust and mutual respect and embrace a culture of continuous improvement. They bring these values to their relationships with First Nations. They believe strongly that the company that will have the most success with First Nations will also be the most successful company of the coast and will create sustainable business opportunities for both their company and First Nations. Our strategies come down to three elements: align our interests with First Nations, embrace the opportunity to understand more about their culture interests and their business interest, and partnership building.

The Stillwater area shares their tenure with three traditional territories; Sliammon, Sechelt, and Klahoose. WFP's mainland coast which includes Phillips Arm by comparison has 17 different nations to share their plans with.

The group was presented with a video depicting the salvaging of a Culturally Modified Tree(CMT) which the Huu-ay-aht First Nations forest operation transported to be displayed in their village with the assistance of WFP. This was the FN's very first harvesting on their treaty settlement lands. Their treaty was signed in 2011. It took them a couple of years to put together the structure to run their forestry business and WFP has been very fortunate to have had the opportunity to bid successfully on this harvest.

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Information sharing is a cornerstone of the relationship between WFP and First Nations. Over the last 20 years the court decision that gave First Nations rights has driven government policy and procedures which in turn affects businesses involved in resource management. It has drawn WFP into a conversation called information sharing through which the company has learned a great deal about First Nations and through which First Nations have likely learned about WFP's business. WFP has learned to manage and protect the FN's cultural heritage resources that are in the woods.

Stuart said that the Operational Information Map is sent to Sliammon and Sechelt monthly and they go out with members of the Sliammon First Nation and Sechelt First Nation and do field walks of all of the blocks being developed. Much of what is done in forestry is building relationships of trust and respect and what better way to do this than walking through blocks out in the field.

Paul said that in some of their agreements with First Nations they contribute to forestry coordinator type position in their companies to ensure that the FNs that they are working with have the ability to understand the information that WFP is presenting.

The Forest and Range Practices Act guides the development of WFP's Forest Stewardship Plan (FSP). Essentially a FSP has to have a result or strategy for the objectives set by government for a number of things such as soil, water quality and cultural heritage resources. WFP's FSP has a result or strategy for the cultural heritage resources. The objective set by government for cultural heritage resources is to conserve or if it is necessary protect cultural heritage resources that are the focus of a traditional use by an aboriginal people that is of continuing importance to the people and not regulated under the conservation act.

The Stillwater CAG has four indicators pertaining to First Nations. They include: Indicator 6.1.1 Evidence of good understanding of the nature of Aboriginal title and rights, Indicator 6.1.2 Efforts to obtain acceptance of management plans by Aboriginal communities, Indicator 6.1.3 Level of management and/or protection of areas where culturally important practices and activities (hunting, fishing, gathering) occur, and Indicator 6.2.1 Evidence of understanding and use of Aboriginal knowledge through the engagement of willing Aboriginal communities, using a process that identifies and manages culturally important resources and values.

Paul has been very involved in business partnerships over the last couple of years. They want to understand the business objectives of First Nations and align their mutual interests. They are looking for the 'win-win' solutions. They are very proud as a company that they deliver what they promise and they want to ensure safe and sustainable forestry activities.

Sarah said that over the last three months since she started working for WFP with operations in Port Alberni they have been pretty successful in finding funding through First Nations organizations that are called ASETS which stands for Aboriginal Skills Employment Trades Societies. These societies have funds to subsidize training wages. It does not have to be formal training; they can job shadow a truck driver, or anyone on a contractor's crew. They get their training over two or three months by on the job experience and the funds subsidize the wages. This has been a success in Alberni and Sarah is talking to Stillwater regarding opportunities in Powell River. This area has experienced employees and contractors to teach and if there are eager and willing candidates with the right qualifications they should be given the opportunity.

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Chair's Report

COMMUNITY ADVISORY GROUP CHAIR'S REPORT Apr 2014

What a great year we've had. The auditor met with us by phone and was very complimentary about our group; his suggestion for improvement was for members to attend more audits, a suggestion which has been well received by Western. And there were audits this past year. There were 2 Stillwater audits done by the Forest Practices Board, one in response to a complaint by a member of the public about the company management of the Sunshine Coast Trail, the second, routine.

While we weren't involved in the first audit, the complaint, I was asked to speak on behalf of CAG to the auditors doing the routine audit. I centered my comments on indicators which inevitably led to a discussion of the trail. The focus was our SCT indicator and the Management Guidelines for the SCT.

Both audits were successful, a real credit to Stuart and the Stillwater WFP personnel. The routine audit was so successful that one of the auditors wrote an article referencing WFP and CAG which was published in the Professional Foresters magazine. The article was, to use Stuart's words, very complimentary about Stillwater and CAG. This marks the second time in a couple of years that CAG has received favourable mention in the magazine.

Last fall CAG was invited to send a representative to speak about our role in CSA certification to the forestry tour for the public.

This year we will be represented on the Coastal Silviculture tour with members being invited to join the tour, and to speak at lunchtime.

CAG has also been invited to attend WFP events such as the annual safety conference.

We've had 2 great field trips this year and thank you Stuart. Our trips to Powell Daniels and the to Saltair mill were outstanding and the experiences and what we learned will long stay in CAG's memories.

This past year we've intensely studied 2 critical issues, the AAC/cut control for Draft Management Plan #9, and the draft MAMU recovery strategy. The study of the Draft Management Plan #9 took several meetings and required us to be very thoughtful in arriving at a consensus opinion of the Draft. Stuart brought in expert speakers to help us understand the issues and then be able to officially express our informed opinion by way of comments submitted to each process.

As in other years, it's been a privilege for me to be your chairperson. My job is made much easier by my long suffering vice chairs, Ken and Dave who put up with my phone calls, and emails and attended the extra meetings so we can all keep things on track. Thanks to Val for help at meetings and producing 5 star minutes.

Special thanks go to Rudi who has visited us every year with his silviculture report. We wish him well in his retirement.

And I'd like to leave off with many thanks to Stuart, our go-to-guy. I appreciate his hard work, willingness to listen and to give us all the support we need to work in partnership with WFP to manage the TFL sustainably.

Jane

Election

Jane Cameron was nominated and elected as Chair, Dave Hodgins as 1st Vice Chair, and Wayne Brewer as 2nd Vice Chair by the group.

Review of CSA Standard

The CSA Users Group Briefing Note was sent as advice to the CSA Technical group who are doing the review of the standard CSA Z809. It is a two year review. The paper will be on the Technical Group’s May agenda. The Chair asked members to forward their thoughts by email to her. The paper has suggested changes for the CSA Technical committee to consider. The document was sent to the Stillwater Community Advisory group so that they could offer their thoughts to the chair to take to the Technical group meeting.

Action List Items

Action Items

| <i>Ongoing</i> | Who | Meeting | When |
|----------------|-----|---------|------|
| | | | |

Adjourned 9:00 pm

Stillwater CSA Community Advisory Group
 Western Forest Products
 April 23rd Attendance

| Name | Position | Member Seat |
|----------------------|-----------------|------------------------|
| PRESENT | | |
| Jane Cameron – Chair | Primary | Member at large |
| Andy Payne | Primary | Employment & Education |
| Paul Goodwin | Alternate | Forest Dependent |
| Mark Hassett | Alternate | Contractor |
| Colin Palmer | Primary | Local Governments |
| George Illes | Alternate | Environment |
| Read English | Alternate | Local Business |
| Nancy Hollmann | Primary | Tourism |
| Rory Maitland | Primary | Contractor |
| Bill Maitland | Primary | Local Business |
| 8 Seats represented | | |

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|------------------------|-----------------------|------------------------|
| ABSENT MEMBERS | | |
| Russ Parsons | Alternate | DFA Worker |
| Doug Fuller | Primary | DFA Worker |
| Cathy Bartfai | Alternate | Member at large |
| Barry Miller | Primary | Environment |
| Dave Hodgins | Alternate | Recreation |
| Laura van Diemen | Alternate | Employment & Education |
| Rob Stewart | Primary | Forest Dependent |
| Debbie Dee | Alternate | Local Governments |
| Wayne Brewer | Alternate | Tourism |
| PRESENT | | |
| Resource – others | | |
| Stuart Glen | WFP | |
| Valerie Thompson | Facilitator/Secretary | |
| Michel de Bellefeuille | WFP | |
| Sarah Ozog | WFP | |
| Paul Nuttall | WFP | |
| Will Sloan | QMI-SAI Global | |
| Cindy Hutchison | QMI-SAI Global | |