

**CSA Community Advisory Group
To Western Forest Products
September 9th, 2009
Minutes
Western Forest Products Boardroom**

Attendance: refer to attached sheet

6:00pm: Meeting called to order
Quorum noted

Safety Review

Facilitator noted fire exits and first aid attendants in case of emergency. Meeting place in case of emergency was noted.

Code of Conduct

Code of Conduct for Community Advisory Group was circulated.

Welcome and Introductions

Chair welcomed Stuart Glen, Michel de Bellefeuille, and CAG members.

Review and Acceptance of Agenda

Agenda was accepted

Correspondence

Copies of recent correspondence was provided and reviewed

- Emails inviting First Nations to meetings
- May, June, July, and August letters to PRPAWS

Review and Acceptance of Minutes

Minutes from Island Timberlands June 10th meeting were reviewed and accepted.

Operational Information Update

Current Activities

Harvesting

GI-032, GI-111, GI-113, GI-114, PD-414, PD-418, PD-434, ST-062, ST-256, ST-262A, ST-262C, ST-324, TM-122B, TM-181B

Road Construction

CH-019, CH-540, CH-558, ST-208, ST-157, ST-228

Rainbow Main Brushing, Giavanno culvert replacements

Thurs Sept 17 – GL Main closure

Rainbow Main repairs completed.

Engineering

GI-203, GI-008, GI-027, GI-127, GI-059, ST-154, TH-500, TH-501, OL-544, OL-625, OL-745, OL-746, OL-742

What's New on the Map

New Blocks

TM-243, ST-244, ST-246 (ST-244 and ST-246 originally part of ST-245),
WL-044

New Roads

TM-243

Cutting Permit Approved Areas

None

Note: There are no new blocks adjacent to the Sunshine Coast Trail.

Map Updates

Logging Complete

None

Road Construction Complete

PD-434

Engineered Blocks

CH-539, CH-558, CH-540

Engineered Roads

CH-558, CH-540

Company Business

Stuart showed the group how WFP, with the input of PRPAWS, planned three blocks adjacent to the SCT minimizing the impact on the trail.

Maintenance for the canoe route for 2009 was carried throughout the whole season partly thanks to Community Forests as they transferred some of their FIA money to help.

E Branch creek is going to have a bridge built. Snowmobilers will now be able to get across.

WFP now has a new CEO, Stephen Frasher. He has re-organized the company, eliminated the regional offices, and made the timberlands profit centres. There are now three vice presidents.

Volume has been increased since last meeting by 50,000 metres. WFP is still 100,000 metres below what they should be, but it is a good sign.

Michel de Bellefeuille – Introduction to the new CSA-Z809:08 Standard

Michel is the Certification Forester for WFP and works in the Campbell River office. He oversees the ISO standard, internal audits, and CSA certification. WFP has five operations which are CSA certified.

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Find CSA Z-809/08 Standard changes as discussed attached as well as Discussion Items and Core Indicators.

Question: Do discussion items have to be discussed commencing at the start of the new standard or can we draw back to previous discussions.

I understand that items recently discussed can be deferred so that new topics can be discussed.

The chair said that this was discussed at the technical committee meeting and the information they received was that discussion items must be brought forward at the meeting, but nothing has to be done with it. You can spend five minutes or spend an hour as long as the discussion items are brought up. Our minutes just need to show that it came to the table.

Michel recommends that PAGs go through their minutes and see when things were discussed and document that these items have recently been addressed.

Question: What is the time table for when WFP will start implementing the new standard?

There are a series of meetings coming up to discuss where the company is going with certification. MacMillan Bloedel started with CSA in 1998, but since then, there has not been a corporate strategy to market and use it. Now it is happening with our new CEO, three new VPs, and new organization of the business.

There are some cost savings if the company were to move to one registration instead of five. Moving to the new standard and the need for a core set of indicators ties into this as well. Michel has been looking at each CSA registration and been finding overlapping indicators to consolidate. He has looked at North Vancouver Island and Mid Island SFMPs so far.

The deadline for the new standard is thirty six months after 2008 which is December 2011. The first certificate to expire is on North Vancouver Island as of November 2010. They will have to move to this new standard by then. If WFP moves to one registration all of the different SFMPs will need to be recertified at the same time.

Question: What would happen if we didn't recertify until spring of 2012?

We wouldn't be able to sell product as certified for that period.

Question: How does Island Timberlands operate without CSA?

They have SFI certification.

Question: Do you think there is more demand for FSC than CSA?

It is certainly better marketed. The demand is in the pulp and paper industry. That is where it is big and pressured. Nobody wants to pay extra for it. Even the Catalyst and

Canfor partners we have on the central coast are not promising anything extra for FSC product, but they want it. FSC is very expensive, both the auditing process and the limiting of old growth logging. On the central coast it may workable because there is very limited old growth logging allowed under EBM.

Review and Update of SFMP from 2009 audit recommendations

Stuart presented options for changing wording of the following indicators as recommended by the auditor. The proposed changes are only recommendations. Indicators do not have to be changed.

5.2 Interested Parties: Consider adding the statement that FN participation in the public process will not prejudice Aboriginal rights or title to letters sent to FN from the organization. Stuart has been doing this with his correspondence and has changed SFM Element 6.2 to include the comment: The CSA standard identifies that the SFM requirements do not in any way intend to define, interpret, or prejudice Aboriginal rights or title or ongoing discussions and negotiations Aboriginals may have with government.

Group agreed that the annual letter sent to the FNs should also include this statement.

5.5 Communication: Consider updating the CAG website to include the 2009 meeting schedule and removing outdated documents, eg. VOIT table.

Stuart updated website.

7.3.2 Ownership Rights and Responsibilities: Consider adding the statement that the organization will respect the legal rights and responsibilities of other parties on the DFA to the SFMP or to the WFP SFM Policy Statement.

Stuart added the statement: Stillwater Forest Operation respects the legal rights and responsibilities of other parties that also exist on the DFA to the SFMP introduction.

Group agreed with this addition.

7.3.6.1 Setting DFA Specific Performance Requirements. The audit found that not all indicators had acceptable levels of variance specified. For example: Indicators 9 and 21 allow for a variance to a legal requirement. Consider reviewing the variances to ensure they are consistent with legal and regulatory requirements.

Stuart proposed changes to both Indicator 9 and 21. Group wishes Indicator 9 to remain as it was and agreed to change the acceptable variance of Indicator 21 from +/- 5% to None.

Indicator 15: Consider reviewing the variance as it does not fully relate to the target of reportable spills.

Stuart revised Indicator 15 to track reportable spills that are reported to PEP because WFP doesn't have the data for recordable spills anymore. This was a number that WFP came up with that included spills that were smaller than the reportable amount of 100

Minutes

litres to land. They still respond to these small spills, but do not record the spills in their system. All spills to water are reportable.

Group agreed to the change.

Indicator 14: Consider rewording the Indicator to include all slides on the DFA rather than just post 1995 operationally related slides and consider combining this indicator with Indicator 23.

Stuart revised Indicator 23 to read: The annual number of landslides with site rehabilitation completed. This accomplishes the amalgamation of Indicators 14 and 23. The target now reads: The annual number of landslides which occur from areas harvested since 1995 is zero and the number of landslides rehabilitated where rehabilitation is appropriate is at least 95%.

Group agreed to the change.

Indicator 35: Consider clarifying the variance to what it applies to: a baseline of roads or the previous year's inventory.

The accepted variance was changed to -10% of the previous years inventory because the previous accepted variance of +/-10% did not refer to any baseline amount.

Group agreed to the change.

Climate Change Meeting planned for October 7, 2009

Member helped organize above public climate change meeting sponsored by the Powell River Regional District. CAG members invited to participate.

WFP Forestry Tour September 26, 2009 – CAG participation

Public is invited to WFP's annual forestry tour. A CAG member has been invited to talk during lunch.

Next CAG meeting – October 14th with IT

Next WFP meeting – November 11th

Meeting Adjourned 9:00 pm

**Stillwater CSA Community Advisory Group
Western Forest Products
September 9th
Attendance**

Name	Position	Member Seat
PRESENT		
Jane Cameron – Chair	Primary	Member at large
Mark Hassett	Alternate	Contractor
Dave Formosa	Alternate	Local Governments
Bill Maitland	Primary	Local Business
George Illes	Alternate	Environment
Doug Fuller	Primary	DFA Worker
Rory Maitland	Primary	Contractor
Colin Palmer	Primary	Local Governments
Paul Goodwin	Alternate	Forest Dependent
7 Seats represented		
ABSENT MEMBERS		
Nancy Hollmann	Alternate	Tourism
Dave Rees	Primary	Tourism
Read English	Alternate	Local Business
Barry Miller	Primary	Environment
Ron Fuller	Alternate	DFA Worker
Ken Jackson	Primary	Recreation
Dave Hodgins	Alternate	Recreation
Wayne Borgfjord	Primary	Forest Dependent
Andy Payne	Alternate	Member at large
PRESENT		
Resource – others		
Stuart Glen	WFP	
Michel de Bellefeuille	WFP	
Valerie Thompson	Secretary/Facilitator	

Discussion Items and Core Indicators

Criterion	Discussion Items	Element	Core Indicators
1 Biological diversity	<ul style="list-style-type: none"> Forest fragmentation and forest loss Management in the context of natural disturbance regimes and patterns and the range of natural variation Maintenance of populations and communities over time Local and regional protected areas and integrated landscape management Silvicultural regimes and tools such as plantations, pesticides (including integrated pest management and pesticide-use regulations), structural retention, and timber harvest practices (including clear-cutting) Practices to limit the spread of invasive alien species, and the regulatory prohibitions related to adverse ecological effects and the use of exotic tree species The gene pool of native seed stock, and genetically modified organisms (GMOs) and the associated regulatory/policy requirements Management and protection of biological resources of cultural heritage significance Management of cultural values and resources Locally available processes and methods for identifying sites with special biological and cultural significance Conservation of old-growth forest attributes Participation in government programs to protect threatened and endangered species 	1.1 Ecosystem diversity	1.1.1 — Ecosystem area by type 1.1.2 — Forest area by type or species composition 1.1.3 — Forest area by seral stage or age class 1.1.4 — Degree of within-stand structural retention
		1.2 Species diversity	1.2.1 — Degree of habitat protection for selected focal species, including species at risk 1.2.2 — Degree of suitable habitat in the long term for selected focal species, including species at risk 1.2.3 — Proportion of regeneration comprised of native species
		1.3 Genetic diversity	
		1.4 Protected areas & sites of special biological & cultural significance	1.4.1 — Proportion of identified sites with implemented management strategies 1.4.2 — Protection of identified sacred and culturally important sites
2 Ecosystem condition & productivity	<ul style="list-style-type: none"> Climate change impacts and adaptation Trends in natural and human-caused disturbances Proportion of naturally disturbed area that is not salvage harvested Biomass utilization 	2.1 Forest ecosystem resilience	2.1.1 — Reforestation success
		2.2 Forest ecosystem productivity	2.2.1 — Additions and deletions to the forest area 2.2.2 — Proportion of the calculated long-term sustainable harvest level that is actually harvested
3 Soil & water	<ul style="list-style-type: none"> Soil productivity (long-term nutrient levels, shallow soils, best management practices for soil protection) Seasons of operations (operating windows, impacts on soil during frozen and unfrozen conditions) Site rehabilitation in areas of severe soil disturbance Water quality in watersheds supplying domestic water Healthy watersheds Management practices and regulatory requirements that protect water quality and quantity 	3.1 Soil quality & quantity	3.1.1 — Level of soil disturbance 3.1.2 — Level of downed woody debris
		3.2 Water quality & quantity	3.2.1 — Proportion of watershed or water management areas with recent stand-replacing disturbance
4 Role in global ecological cycles	<ul style="list-style-type: none"> Carbon emissions from fossil fuels used in forest operations 	4.1 Carbon uptake & storage	4.1.1 — Net carbon uptake 2.1.1 — Reforestation success
		4.2 Forest land conversion	2.2.1 — Additions and deletions to the forest area
5 Economic & social benefits	<ul style="list-style-type: none"> Benefits for local communities and Aboriginal Peoples (cultural, spiritual, economic, health, etc.) Fair distribution of benefits and costs Proportion of goods and services sourced from local communities (to the extent that they are available and reasonably cost-competitive) 	5.1 Timber & non-timber benefits	5.1.1 — Quantity and quality of timber and non-timber benefits, products, and services produced in the DFA
		5.2 Communities & sustainability	5.2.1 — Level of investment in initiatives that contribute to community sustainability 5.2.2 — Level of investment in training and skills development 5.2.3 — Level of direct and indirect employment 5.2.4 — Level of Aboriginal participation in the forest economy
6 Society's responsibility	<ul style="list-style-type: none"> Development of working relationships with willing Aboriginal communities and/or people 	6.1 Aboriginal & treaty rights	6.1.1 — Evidence of a good understanding of the nature of Aboriginal title and rights 6.1.2 — Evidence of best efforts to obtain acceptance of management plans based on Aboriginal communities having a clear understanding of the plans 6.1.3 — Level of management and/or protection of areas where culturally important practices and activities (hunting, fishing, gathering) occur
		6.2 Respect for	6.2.1 — Evidence of understanding

		Aboriginal forest values, knowledge & uses	and use of Aboriginal knowledge through the engagement of willing Aboriginal communities, using a process that identifies and manages culturally important resources and values
		6.3 Forest community well-being & resilience	<p>6.3.1 — Evidence that the organization has co-operated with other forest-dependent businesses, forest users, and the local community to strengthen and diversify the local economy</p> <p>6.3.2 — Evidence of co-operation with DFA-related workers and their unions to improve and enhance safety standards, procedures, and outcomes in all DFA-related workplaces and affected communities</p> <p>6.3.3 — Evidence that a worker safety program has been implemented and is periodically reviewed and improved</p>
		6.4 Fair & effective decision-making	<p>6.4.1 — Level of participant satisfaction with the public participation process</p> <p>6.4.2 — Evidence of efforts to promote capacity development and meaningful participation in general</p> <p>6.4.3 — Evidence of efforts to promote capacity development and meaningful participation for Aboriginal communities</p>
		6.5 Information for decision-making	<p>6.5.1 — Number of people reached through educational outreach</p> <p>6.5.2 — Availability of summary information on issues of concern to the public</p>

CSA Z-809/08 Standard

What is new?

Content

- The Standard - Introduction
- Line by Line
- Discussion Items & Core Indicators
- What Next?

The Standard

- Organization Consistency
- Mandatory Discussion Topics
- Mandatory Core Indicators
- Strengthened First Nation

Line by Line

- Requirement
- Comment

L, M, H

Sec 4.2

(d) “implementation of adaptive management”

- A new “*Required Activity*”
- Means implementing what we learn from experience, monitoring and new research.

Sec 5.2 (e)

- (iv) “the reasons for not participating, if provided; and”
 - (v) “efforts within the organization to enable participation”.
- New information parameters that must be maintained in the list of “*Interested Parties*”.
 - Busy work that means additional efforts in communication, tracking and documenting.

Sec 5.3 (a)

(xiv) “a mechanism to measure participants’ satisfaction with the process”

- New item to incorporate in the “*Basic Operating Rules*” for the public participation process.
- Could be a simple survey. A few already in existence.
- Could make it a corporate process.

Sec 5.4

- (c) “develop one or more possible strategies;”
- (d) “assess and select one or more strategies;”

- New wording for the “*Content*” of the participation process and the opportunity that must be provided to the participants.
- More flexible language with the elimination of the word “alternate”; easier to meet.

Sec 6.1

(d) “... A clear justification shall be provided for why the targets have been chosen;”

“The work shall be recorded and summarized in the SFM plan.”

- New requirement in the establishment process of “*Performance Requirements*” with the public participants.
- Additional documentation and justification work.
- Documentation cannot be only in meeting minutes but must be summarized in SFMP.
- Some already done.

Sec 6.3

See table of discussion items and core indicators

- Introduces 27 new “*Discussion Items*” and 35 new “*Core Indicators*” that must be incorporated in the process and SFMP.
- Evidence would likely be in minutes that the Discussion Items were discussed.
- The new SFMP will need to include the specified Core Indicators. Some may replace existing ones or be already in use.
- Lots of work here.

Sec 6.3.1

Element 1.3 “...and ensuring that reforestation programs are free of genetically modified organisms.”

- New words added to element on Genetic Diversity and element on Protected Areas.
- No issue

Element 1.4 “Co-operate in broader landscape management related to protected areas and sites of special biological and cultural significance.”

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Sec 6.3.2

Element 2.2 “Reforest promptly and use tree species ecologically suited to the site.”

- New words added to element on Ecosystem Productivity.
- No issue

Sec 6.3.5

Element 5.1 “Evaluate timber and non-timber forest products and forest-based services.

”Element 5.2 “...and by supporting local community economies.”

- New words added to element on Timber & non-timber Benefits and element on Communities and Sustainability
- Probably no issue on the first.
- Could be issues on the second as it brings in Core Indicator on level of Aboriginal participation in forest economy

Sec 6.3.6

Element 6.1 “Understand and comply with current legal requirements related to Aboriginal title and rights, and treaty rights.

”Element 6.3 “Encourage, co-operate with, or help to provide opportunities for economic diversity within the community.

”Element 6.4 “...and that there is general public awareness of the process and its progress.”

- New words added to element on Aboriginal & Treaty Rights.
- Probably no issue
- 6.3 is a new element so new indicators are required.
- New words added to element on Fair & Effective Decision-making.
- Requires demonstration of the added words.

Sec 7.2

- (c) “...and recognize Aboriginal...”
 - (d) “...with rights to and interest...”
 - (g) “honour all international agreements and conventions to which Canada is a signatory.”
- New words added to content requirements of the “*SFM Policy*” statement.
 - Will require a revision to the current statement.

Sec 7.3.2

“Where there are parties operating within the DFA that are not interested in participating and are not necessary for the achievement of the SFM elements, the organization may proceed without their involvement provided that the objectives and targets can still be achieved.”

- New words added to the “*Shared Responsibility*” requirements.
- Should be no issue. May be helpful.

Sec 7.3.3

(a) “respect the legal rights and responsibilities of other parties in the DFA that are not part of the certification applicant;”

(c) “...Aboriginal title and rights,...”

- Additional “*Rights and Regulations*” that must be identified and respected.
- Should be no issue.

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Sec 7.4.3 (e)

- “(i) a description of the audit process, objectives, and scope;
the scope of certification;
- (iii) DFA and tenure description;
- (iv) a list of the elements audited both off-site and on-site;
- (v) the name of the certified organization and/or co-applicant(s) that were audited, including their representatives;
- (vi) the name of the certification body, lead auditor, and audit team members;
- (vii) the dates the audit was conducted and certification completed; (
- viii) a summary of the findings, including general descriptions of non-conformities, opportunities for improvement, and exemplary practices/positives;
- (ix) a statement of corrective actions taken for current non-conformities;
- (x) the status of non-conformities from previous audits;
- (xi) the certification recommendation;
- (xii) the number of sites visited on the ground and activities observed;
- (xiii) the number of public participation members, government officials, DFA-related workers, and other interested parties that were interviewed;
- (xiv) the date of the next audit; and
- (xv) forest areas for the next audit.”

- New specific “*Communication*” items that are to be made available to the public.
- All should be part of the Certifier’s audit report.
- Could post on www

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Sec 7.5.1

- (d) “assess the quality, validity, and meaningfulness of the locally determined indicators and all of the targets.
- New “*Monitoring and Measurement*” requirements.
 - Will require some sort of new process.

Mandatory Items

- Discussion Topics
- Core Indicators

What Next

- WFP Strategy
- Indicator & Target Alignment
- One Certificate?