

**CSA Community Advisory Group  
to Stillwater Timberlands - Western Forest Products Inc.  
October 11, 2006  
Minutes  
Town Centre Hotel**

Attendance: refer to attached sheet

5:55pm: Meeting called to order  
Quorum noted

**Welcome and introductions**

Chair welcomed everyone to meeting.

**Safety Review**

Facilitator noted safety rules – also fire exits and first aid attendants in case of emergency. Meeting place in case of emergency was noted.

**Code of Conduct**

Code of Conduct from Community Advisory Group was posted and noted.

**Meetings are tape-recorded**

Facilitator noted that meetings are tape-recorded.

**Review and Acceptance of Agenda**

Chair asked for approval of the agenda. Agenda was accepted. It was noted that some attendees had to leave early to catch the ferry.

**Review and Acceptance of Minutes**

Minutes from September 13<sup>th</sup> were reviewed and accepted with one amendment.

**Correspondence**

Copies of recent correspondence were provided and reviewed.

1. Chair reported that alternate member for recreation has resigned.
2. cc: Correspondence from Western Forest Products – update on stream cleaning at Eagle River.
3. E-mail correspondence from Chair to members regarding letter to be sent to the Minister of Environment re: CAG's concerns about the impact on future harvesting by Plutonic Power.
4. Copy of e-mail from Chair to Bob Poore of Plutonics, thanking him for coming to the September meeting and requesting Plutonic to set up another meeting.

5. Copy of letter from CAG to the Minister of Environment Regarding Plutonic's plans.  
Note: Member noted that Plutonic's advertisement in the paper previously noted "600 person years over three years"; now the advertisement shows that 300 full-time jobs will be created over a three year construction phase. These jobs will be shared with other another project, Rainy River project in Squamish
6. E-mail correspondence (questions and answers about CAG) between Chair and Laura Walz.

### **Action List**

Facilitator noted that some items are complete and some are still ongoing.

### **Tape Recordings**

To prevent too much background interference on the tapes, facilitator requested that members should keep the background noises and chatter to a minimum.

### **Access**

It was noted that Access was previously an item on the agenda. It was suggested that if any members have any reports on access concerns, they can be brought to the table.

### **Fibre Supply Agreement**

Members were provided with a copy of an updated fibre supply agreement.

Question – Why has the last line that reads "Stillwater Timberlands will advertise their commitment to sell fibre to local small business and the process for purchasing fibre, annually." been removed from the document?

Answer – Current agreement does not include annual advertising commitment. Member requested that this item be included in the updated agreement.

**ACTION-** Fibre supply agreement to be updated to include: "*Stillwater Timberlands will advertise their commitment to sell fibre to local small business and the process for purchasing fibre, annually.*"- Stuart.

Facilitator noted that an Action item referring to Indicator#26 – (the target of 14,000 cubic metres of fibre) needed further discussion.

Stuart explained that the SFM plan target is 20,000 cubic metres but the variance is 14,000 cubic metres that reflects the reduced land base. As a follow-up: last year's sales were 13,540 m3.

Question – Were they regular customers?

Answer – Local sales were for local people who are milling locally.

Member asked whether the 5% by sort could possibly be lifted to 50%?

Member noted that Goat Lake is probably the buyer of the bulk of the wood, but maybe they are under a separate contract?

Facilitator asked if three quarters of the way through the year, if 20,000 cubic metres target was met, would it be brought back to the group.

Stuart noted that Mark Wyatt will have a system in place to track the volume of wood sold locally to enable reporting on an annual basis.

*Any feedback?*

- No problems noted
- Sometimes the species/grades requested aren't available in the current inventory at the DLS.

Stuart noted that Mark will be the local contact for Stillwater area. Mark is based in Campbell River and the regional office supports three areas. Mark got the sort started.

### **Operational Information Map Update (TFL39 Block 1**

**Stuart Glen**

**Paul Kutz**

Map was posted and Stuart gave an update of harvesting, road construction, engineering, what's new on the map, and map updates:

#### **Current Activities**

**Harvesting** – GI-053, GI-054, GI-100B, LL-064, LL-066, PD-203, PD-304A, PD-304SS, PD-208, PD-453, PD-453A, ST-008SS, ST-331, UL-801, WL-926A Heli Falling for: LL-027, LL-027SS, WL-909, WL-910 (These 4 blocks are scheduled to be helicopter yarded in October)

**Road Construction** - EL-669, HE-516, PL-001, PL-002, UL-825

**Engineering** – BT-650, EL-693, GI-111, GI-113, PD-247, PD-440, PD-455

#### **What's New on the Map**

**New Blocks** – PD-247

**New Roads** – PD-247, ST-258 (2 spur roads added)

**Note:** New future blocks and roads are not adjacent to the SCT.

**Cutting Permit Approved Areas** – None

#### **Map Updates**

**Logging Complete** – ST-007, ST-008, ST-013, ST-019, ST-252B

**Road Construction Complete** – BT-650 (completed for now), LL-064, LL-066, LL-067, LL-068, ST-262A

**Engineered Blocks** – FH-027, PD-242, ST-062, ST-102A, ST-208

**Engineered Roads** – PD-242, ST-062, ST-208, ST-233, ST-258

*Question* – Is ST-331 close to a community watershed?

*Answer* – No

ST-331- Stuart noted that the selective harvesting of poles along the Sunshine Coast Trail at ST-331 is now being completed.

*Question* – In regards to FH-027, is that above the portion that was logged earlier [FH-027A]?

*Answer* – Yes, FH-027 is just to the east of FH-027A.

### **Company Updates**

1. Community Forest Tour – Saturday, October 14, 2006.  
Interested members should register at the office
2. Community Advisory Groups' meeting - November 24,  
8:30 to 4:30.  
Time arranged to accommodate Pt. McNeil members (long drive)  
Stuart suggested four participants from each group.

Facilitator noted that it is a good opportunity to see what other groups are doing.

**ACTION** - E-mail to be sent to members regarding meeting in Courtenay with other Advisory groups- Nov 24 06 (rough agenda).

### **Recreation Updates**

1. Nanton Lake – culverts are being replaced
2. Khartoum Lake – campsite upgrades: new access road, picnic tables, fire rings etc.
3. Knuckleheads - brushing and trail construction
4. Sunshine Coast Trail – 5-km of brushing on trail by Lois Lake
5. Canoe Route trail maintenance id ongoing
6. Windsor Lake – site upgrades by the BOMB squad

### **Field Trip - Nov 8, 2006**

Stuart suggested that a possibility for a field trip this year may be a day in the field with Bill Beese. Topics could include ecology, visit to the adaptive management blocks etc.

Date – Nov 8: 9am – 3pm. RSVP to facilitator.

**ACTION** – E-mail to be sent to members regarding ecology educational day on Nov 8 (9-3) with Bill Beese. . Trip to Adaptive Management blocks at Horseshoe Lake and Useless may be a good idea.

Facilitator noted that members will find Bill Beese a very interesting speaker.

### **Access**

Stuart noted that at 2-mile on Stillwater Main there is culvert replacement work going on. The road will be closed until at least Monday (Oct 16). Trucks are

hauling both directions on Goat Main until early next week. Member noted that mid-week would be more realistic. The road hotline is kept up to date with current information.

**Commitment Statement**

Members were provided with copies of updated Commitment statement from Western Forest Products. Stuart noted a couple of changes to reflect the current CSA standards. Chair noted that the updated version will form part of the Terms of Reference (appendix II)

**Local Fibre Sales**

*Question* – Members noted that the Fibre sales agreement was for wood coming from Block1, and asked that now with all the barges coming in to the DLS from other areas, can local uses access the barge wood?

*Answer* – Stuart noted that the agreement is pertinent to the wood that comes from the DFA-based on the SFM plan indicator.

*Question* – Would WFP be willing to sell the barge wood if some local buyers are interested?

*Answer* – Mark is the contact for selling wood and local buyers can contact Mark in regards to purchasing any wood that may be available at the DLS.

Member noted that they would like to enlarge the “basket of wood” available.

Member expressed an interest in arranging another meeting for interested local mill owners with WFP regarding local fibre supply.

**ACTION** – Arrange a meeting with interested local mill owners and WFP.

In-camera

7:05pm - End of WFP meeting

**CSA Community Advisory Group to Stillwater Timberlands  
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Attendance**

<b>Name</b>	<b>Position</b>	<b>Member Seat</b>
<b>PRESENT</b>		
<b>Jane Cameron – Chair</b>	Primary	Member at large
Kathy Kirk	Alternate	Member at Large
<b>Ken Jackson – Vice-Chair</b>	Primary	Recreation
<b>Dave Rees- 2<sup>nd</sup> Vice Chair</b>	Primary	Tourism
<b>Patrick Brabazon</b>	Primary	Local Governments
<b>Rory Maitland</b>	Primary	Contractor
Brent Rothwell	Alternate	Contractor
<b>Doug Fuller</b>	Primary	DFA Worker
Ron Fuller	Alternate	DFA Worker
<b>Wayne Borgfjord</b>	Primary	Forest Dependent
Paul Goodwin	Alternate	Forest Dependent
<b>Mark Hassett</b>	Primary	Local Business
Bill Maitland	Alternate	Local Business
George Illes	Alternate	Environment
<b>8 Seats represented</b>		
<b>Absent members</b>		
<b>Nancy Hollmann</b>	Primary	Environment
Jack McClinchey	Alternate	Recreation
Ted Byng	Alternate	Local Governments
Andrew Pinch	Alternate	Tourism
<b>PRESENT</b>		
<b>Resource – others</b>		
<b>Stuart Glen</b>	Western Forest Products Inc	
<b>Diane Medves</b>	Island Timberlands	
<b>Cathy Bartfai</b>	Facilitator	
<b>Pam Dowding</b>	Secretary	