

**Stillwater Timberlands CSA Advisory Group
June 14, 2006
Minutes
Town Centre Hotel**

Attendance: refer to attached sheet
Quorum noted
6:04pm: Meeting called to order

Welcome and introductions

Chair welcomed everyone and introduced guests, and noted that a seat was held and reservation made for a First Nation's student with an interest in forestry.

Safety Review

Facilitator noted safety rules – also fire exits and first aid attendants in case of emergency. Meeting place in case of emergency was noted.

Meetings are tape-recorded

Facilitator noted that meetings are tape-recorded.

Code of Conduct

Code of Conduct from Community Advisory Group was posted and noted.

Review and Acceptance of Agenda

Chair asked for approval of the agenda. Agenda was accepted with one addition.

Review and Acceptance of Minutes

Western Forest Products -Minutes of May 10th were reviewed and approved. It was noted that amendments to the minutes can be made at any time. It was noted that the audit portion of the May 10th meeting was “in camera” and QMI requested that the minutes are to be confidential and not for distribution on the website.

Island Timberlands - Minutes from the May 10th Island Timberlands portion of the meeting were also reviewed and approved.

Island Timberlands – Minutes from June 5th meeting were reviewed and approved

Correspondence

1. Letter to Reynold Hert, Western Forest Products
2. Letter to Powell River School Board regarding cancellation of the Forestry program
3. Letter to Gerald Schlesiger, Integrated Land Management Bureau

LRMP update

Chair noted that the request to come to Powell River for a meeting with the members was accepted by Mr. Gerald Schlesiger, and a meeting was held on Tuesday June 12th. A “scooping exercise” was performed. A copy of the group’s membership list and indicator set was shown and background information provided.

Diane noted that Island Timberlands doesn’t commit to an LRMP process as they are private landowners and LRMP’s are only for crown land.

Members’ reports/ Community Outreach

Chair noted that under the Terms of reference there is a requirement of members to report input from the public and to also inform the public with information about Advisory group matters. A binder will be set up to record correspondence, phone calls and e-mails from the public relevant to CSA. It was noted that a few meetings have taken place with members of the public and former members, and they have been provided with information. Items discussed have been documented.

Audit Closing meeting

Chair attended the QMI audit-closing meeting and provided report.

1. One major non-conformance was noted, and has been already done. (corrected)
2. Auditor noted good management in helping to reduce indicators.
3. Auditor noted different group dynamics with revived group (no tension)
4. Auditor noted that economics and employment were included in the indicator set
5. Auditor approved of the revising of the terms of reference
6. Auditor noted that he agreed with the re-wording of indicator # 46 (*Support research into the efficacy, safety and efficiency of non-herbicide methods of brush control.*)

Community Forest Update

Member reported that the Powell River community forest agreement is close to being complete. It was noted that maps are \$75.00. Members requested a map showing the location of community forest. (Agenda item next meeting)

ACTION – Map of community forest to be provided.

ACTION – Community forest update – September meeting agenda item

New Community Group

Member noted that another group is in the process of being formed in the community. (Friends of Eagle River). Information will be in the local newspaper.

Action List

Action list was reviewed. Some items were carried over from the previous meeting. Most items have been completed and only six items are still ongoing.

Operational Information Map Update (TFL39 Block 1

Paul Kutz

Current Activities

Harvesting – UL-801, GL-014, PD-453, PD-453A, ST-331, ST-257.
Heli Felling for ST-008, ST-007, ST-013, ST-252B, PD-203, PD-304A, WL-909, WL-910
Road Construction - GI-111
Engineering – PD-455, PD-242, ST-256

What's New on the Map

New Blocks: –PD-304AS, UL-829, ST-008SS
New Roads – None
Cutting Permit Approved Areas – None

Map Updates

Logging Complete – TM-300
Road Construction Complete – None
Engineered Blocks – PD-456, UL-825, ST-334, ST-335
Engineered Roads – None

Question –Why is a helicopter used and what determines a standing stem area?

Answer –Heli is used where we could not normally conventionally harvest. Terrain is too steep, landslides and visuals to be considered, silviculture-impossible to re-forest. Stands are evaluated and 25% picked out.

Question – Are they old growth?

Answer – Yes

Question – Is the company passing on information at the dry land sort to let local contractors know when it is coming?

Answer – Yes, Wade Jensen has a list and he calls potential customers to let them know. Paul Kutz noted that the heli-logging in summer is mostly old growth; the system is in place for local contractors.

Facilitator asked that if any new block trespasses the Sunshine Coast Trail, it could be brought to the table.

Jeff noted that there is a logging block at Spring Lake that is adjacent to the Sunshine Coast Trail. There is a prescription with a 200-metre management zone. Plans have been worked out with Rudi and Eagle. They will remove up to 50% of the trees in the strip. There will be no logging in summer because of tourists, but will be back in September.

Chris Hallsor noted that they looked at 50-metres above the trail management zone. They will remove an average of 50% after Labour Day weekend.

Company Updates

Jeff Ternan

Jeff noted that there has been some restructuring in the company of Western Forest Products. 80 staff reductions have been made – 30 in timberlands and 50 in mills. Restructuring will affect six staff from Stillwater. Stillwater office will acquire an accountant. Main office for Western Forest Products is in Duncan. Trevor Boniface is the VP of Timberlands and Kerry McGourlick is the Chief Forester.

Question – Will Cascadia people remain with the company?

Answer – Yes - some will remain and some will be relocated.

Question – Is there a dry land sort for Port McNeil?

Answer – Yes, there will be a dry land sort for Cascadia and Western.

Question – What about Beaver Cove?

Answer – It stays.

Dry Land Sort

Question – Who takes Wade’s spot at the dry land sort?

Answer – Not known yet.

Question – What about work at the local dry land sort?

Answer - Some Island Timberlands wood is coming to Powell River from Port McNeil by barge. By August they will be back up to two shifts.

ST-334 and ST-335 - Lewis Lake Campsite

Chris Hallsor

Copies of harvest plans and maps for ST-334 and ST-335 were provided. Chris noted that the road has been put in for access to the campsite. Boundaries have been established for the campsite. Sunshine Coast Trail details are written on back of map.

Recreation/Tourism - Chris noted that the Lewis Lake campsite is located to the east of the ST-334. Campsite access is via the SLC-Main. Proper signage and notification of logging will be established before and throughout operations.

Access will be provided via the Spring Lake Mainline and Useless Hookup Road.

Visual Quality – Most of the block falls within a non-visual polygon. The most eastern portion falls within a partial retention (PR) polygon, Due to the small size

of the PR polygon and the buffer left on the eastern boundary of the block, the PR visual quality objective will be met.

Question – What % of retention in the block?

Answer – 20% plus OGMA's.

Suggestion – Facilitator suggested a field trip to ST-334/ST335 in the fall. It is not too difficult to get to and a nice place to fish and have lunch.

Member thanked Chris for the task that has been done to let members know what plans are and to give a better understanding of the plans.

Question – Will there be a machine-free zone on streams and culverts?

Answer – Paul Kutz noted that they don't cross streams, and operate according to Forest Practices Code regulations. There is a 5-metre machine free zone.

Question – On ST-334, there is a stream – How is timber “bridged”?

Answer – When terrain does not permit hard fall, timber can fall across the creek with no impact, it will be mechanically felled, but machines will not be within 5-metres of stream or creek.

Question – Who is managing the campsite?

Answer – We are (Western)

Question – What about First Nations, fisheries and biodiversity issues?

Answer – Paul Kutz noted that the wildlife tree retention areas on the edges of the block and within the block will provide biodiversity to this landscape. Visual and silviculture assessments are done. Engineering is laid out, and harvest plan is detailed on back of maps provided.

There is also a 16-page checklist.

If cultural heritage resources are identified during the course of harvesting, Western will halt all operations and consult with Sliammon First Nations to accommodate their concerns regarding the management of those resources.

Question – When harvesting is finished, will people using the trail have good access off both sides?

Answer – Yes

Field Trip

Facilitator noted that the field trip will take place in September.

FSP Audits

It was noted that there are ten blocks to audit for the FSP. Public is welcome to go. No date set yet. Jeff will let members know when FSP audit is planned.

ACTION – Information on FSP audits to be e-mailed to members so that they have an opportunity to participate.

Before leaving, Jeff noted that whenever members want to go out, it can be arranged.

Thanks –

QMI Audit

Paul Kutz showed a PowerPoint presentation and noted that the CSA audit was completed from May 9-11, 2006.

CSA, Chain of custody and ISO were audited.

Internal audit of SFM shows one non-conformance that has been done. 7.5.4 (Steve)

Block ST-331 – Sunshine Coast Trail was audited

Recommendations and opportunities for improvement were noted

Advisory group process was also audited.

Final audit report will be sent to members when complete.

ACTION- Final audit report will be sent to members when complete.

Sustainable Forest Management Plan Amendments

Paul Kutz

Paul provided a PowerPoint presentation of the amendments to the SFM plan dated June 9, 2006. Changes and amendments were highlighted in yellow.

Hard copies of the amendments were provided for the library.

Electronic copies are available on the website.

Amendments

1. p.4 -Introduction – more specific information is included about the DFA.
2. p.5 - section – A summary of alternate strategies discussed with the advisory group when developing the values, indicators, targets and objectives. Alternate strategies are to be discussed and documented by recording secretary for audit.
3. p.6 - Map of the TFL39, Block 1 has been added to the plan.

Question – Do maps show three seral stages?

Answer – Yes - we can produce maps to back updated 5-year summer seral stages and show available old growth.

4. Indicator #15 regarding spills- clarity required. (Objective – avoid all spills)
5. Indicator #26 – has been changed.

Indicator #26 – The total volume of timber sold by species to local entrepreneurs.

Target – The total volume of appropriate species of trees available to local business and contractors annually is at least 20,000 cubic metres and is available to them at fair market price.

*Acceptable Variance – Up to **14,000 cubic metres** will be made available to local business and contractors.*

Paul noted that Michel changed this indicator as a result of an internal audit. In 2005, 13540 cubic metres were sold to local businesses. 20,000 cubic metres was reduced by 30% to 14,000. Company kept the amount available to local businesses.

Members asked for a sales report from 2005

ACTION – Paul Kutz will provide 2005 local sales report.

Member noted that further discussion was needed for this indicator.

ACTION – Indicator #26 Target – 14,000 cubic metres - update and discussion needed.

6. Indicator #46 – Indicator wording has been changed from-
The annual % of participation by Stillwater on locally available and appropriate herbicide research projects.
To -Support research into the efficacy, safety and efficiency of non-herbicide methods of brush control.

Facilitator noted that when SFM plan is written and wording of indicators is changed, it should be discussed with the Advisory group.

Other Business

Meeting night

Chair asked for input on a change of meeting night from Wednesdays. Most members were happy with the second Wednesday night as in the past.

Name for Advisory group

Members were asked to give some thought to a name for the group.

ACTION - Members were asked to give some thought to a name for the group (Agenda item)

Break 7:30 – 7:40pm

**Island Timberlands meeting
7:40 – 9:30pm**

**Stillwater Timberlands Community Advisory Group
June 14, 2006
Attendance**

Name	Position	Member Seat
PRESENT		
Jane Cameron – Chair	Primary	Member at large
Kathy Kirk	Alternate	Member at Large
Ken Jackson – Vice-Chair	Primary	Recreation
Jack McClinchey	Alternate	Recreation
Dave Rees- 2nd Vice Chair	Primary	Tourism
Patrick Brabazon	Primary	Local Governments
Ted Byng	Alternate	Local Governments
Rory Maitland	Primary	Contractor
Doug Fuller	Primary	DFA Worker
Ron Fuller	Alternate	DFA Worker
Wayne Borgfjord	Primary	Forest Dependent
Paul Goodwin	Alternate	Forest Dependent
Nancy Hollmann	Primary	Environment
Mark Hassett	Primary	Local Business
9 Seats represented		
Absent members		
Andrew Pinch	Alternate	Tourism
George Illes	Alternate	Environment
Brent Rothwell	Alternate	Contractor
Bill Maitland	Alternate	Local Business
PRESENT		
Resource – others		
Paul Kutz	Western Forest Products Inc.	
Chris Hallsor	Western Forest Products Inc.	
Diane Medves	Island Timberlands	
Kraig Urbanoski	Island Timberlands	
Wayne French	Island Timberlands	
Cathy Bartfai	Facilitator	
Pam Dowding	Secretary	