

**Stillwater Timberlands CSA Advisory Group**  
**April 12, 2006**  
**Minutes**  
**Town Centre Hotel**

Attendance: refer to attached sheet  
Quorum noted  
6:01pm: Meeting called to order

**Welcome and Introductions**

Facilitator welcomed everyone. It was noted that the Advisory group website has been updated

**Safety Review**

Safety rules were noted – also fire exits and first aid attendants in case of emergency. Meeting place in case of emergency was noted.

**Code of Conduct**

Code of Conduct from Community Advisory Group was posted and noted.

**Terms of Reference**

Community Advisory Group created a terms of reference that they and ran under for six years and will consider ongoing until there are some discussions about what the new terms will look like.

**Meetings are tape-recorded**

It helps with accurate recording of the minutes and is useful if needed to go back for the auditor's questions.

**Executive**

No Executive per se for revived group as yet  
No chair vice chair and 2<sup>nd</sup> – will have elections tonight

**Minutes**

March 8<sup>th</sup> 2006 minutes are circulated but not approved they are on the website. The minutes are not approved, as the members at that meeting are no longer all at the table. The minutes are FYI. only.

**Introductions**

Members introduced themselves around the table.

**Review and Acceptance of Agenda**

Agenda was reviewed and accepted with changes and additions.

## **Message from Jeff Ternan**

- I'd like to re-assure the group here tonight that Stillwater (Cascadia/WFP) is committed to CSA and the Community Advisory Group
- We are looking forward to a fresh start with a group we think represents a better balance of CSA values
- I'd like to re-assure the group that we will respect all CSA and community values and listen to the community
- I'd like to also tell you that our hope or rather expectation is that each of you believes in our co-existence here in the community as one of those values.
- Our operations will be conducted in just that manner, with co-existence in mind.
- As I think I've heard one of the members say before "we may not always agree" but we do plan to exist here with a mutual respect and goal of working together.

## **Correspondence**

1. Letter from Steve Chambers, Cascadia Forest Products re: extension of FSP comment and review period.
2. E-mail correspondence from Rainer Gruenhage, Ministry of Forests re: extension of FSP review and comment period to April 26, 2006. Facilitator has responded to this correspondence and clarified the fact that a number of members individually had requested the extension, and that it was not the consensus of the table that this request (for an extension) go forward.
3. Copy of letter from March 16th sent to Dr. Bruce Fraser of the Forest Practices Board regarding the format of the proposed FSP.

## **Action List**

Action list was reviewed. Some items were carried over from the previous meeting. Most items have been completed and only three items are still ongoing.

- Recreation Inventory – Don Benn will attend a future meeting
- Access to Dianne Valley – ongoing - Walt will check
- Information request on retention % for EL-668 and EL-669-ongoing

No action on Island Timberland's "Actions" at this time.

## **Mandate/Vision**

### **Steve Chaplin**

Steve thanked everyone for participating in the revived group. Looking forward to working with a more balanced group that includes DFA workers. Steve noted that in the future the Advisory Group's role could also include working with Island Timberlands and possibly also BCTS.

For new members, CSA is a voluntary process, a certification program. Mandate for now is advisory group to deal with CSA certification under Z-809. In CSA there is a Sustainable Forest Management Plan. Included in binders is the information needed under Z-809.

**Terms of Reference** – Steve noted that new Terms of Reference will be needed, and a sub-committee can be formed. The old Terms of Reference will be used as a framework.

**Website-** Website ([www.cagstw.org](http://www.cagstw.org)) was shown.

*Minutes* - The minutes are posted to the website, but no names are shown.

*Schedule of meetings* is shown on website.

*Feedback from public* – feedback button on website is a mechanism for feedback from others in the community. Letters are also accepted with comments from the public, and will be brought to the table when received.

*Membership List* is posted but no phone numbers and e-mail addresses are shown, in order to protect members' privacy.

*Meeting Schedule* – there will be only one meeting a month – with none in July and August. If advisory group also becomes advisory group to island Timberlands, there will still be only one meeting a month.

*Public-* CSA says they have to be transparent, so there is a mechanism to get back to the public to hear concerns and get back to them. Meetings will not be the “town hall type” meetings. For the next two months, meetings will be closed to the public so that members can have the opportunity to get organized, and develop a terms of reference within the CSA framework.

*Question-* Should old executive maybe continue to sit to provide some continuity? Normally elections are held in June, and then there is a break for summer.

*Answer* – Steve proposed that elections now would carry through until next year.

Member noted that elections that are held in June are a problem, since newly elected members then break for the summer, so suggestion that elections in April will work better.

Facilitator explained the roles of the three seats - Chair, Vice-Chair and second Vice-Chair. Roles are defined in the Terms of Reference that was provided. It was noted that they worked hard and worked well together.

## **Elections**

Elections were held and nominations were taken.

**Jane Cameron** was nominated and elected to the position of Chair.

**Ken Jackson** was nominated and elected for the position of First Vice-Chair.  
**Dave Rees** was nominated and elected for the position of Second Vice-Chair.

Facilitator noted that the new-old executive worked very hard in the last year to keep the process afloat, the group is privileged to have them all accepting their positions back again.

### **Company Updates**

#### **Stephen Chaplin**

1. No news on pending sale to Western Forest Products – still waiting for word from the competition board.
2. National Forestry week will be held in September this year. Any suggestions for a field trip should be sent to Paul Kutz. - **ACTION**  
Member requested that a notice could be sent to the schools so that students can be kept informed about Forestry week - **ACTION**
3. Silviculture activities – Rudi showed maps at last meeting. Notice of Intent to Treat – regarding herbicides was posted in the paper. Block list for the Ministry of Environment was not produced yet in time for the March 8th meeting. Paul Kutz will review details of Intent to Treat with members if requested. - **ACTION**

### **Operational Information Map Update (TFL39 Block 1**

#### **Paul Kutz**

Facilitator noted that one of the CSA values is to have the operational information maps shown at every meeting, and the information is very valuable to know where roads are being built and blocks that are being approved. Steve noted that the maps are produced on a monthly basis. Maps were posted and at every meeting and information sheets provided:

#### **Current Activities**

Harvesting – GI-098, WL-926A, PD-203, TM-300, ST-331, GL-014,  
TM-224B, ST-182B, ST-317 Poling  
Road Construction - GI-054; GI-111, ST-102 – PD-203  
Engineering – LL-068, ST-258, HE-516, HE-518

#### **What's New on the Map**

New Blocks: – GL-653 (Re-configured), HE-518, HE-516, ST-258,  
ST-258A, ST-186  
New Roads – None  
Cutting Permit Approved Areas – None

### **Map Updates**

Logging Complete – None  
Road Construction Complete – WL-926A, TM-224B  
Engineered Blocks – None  
Engineered Roads – None

Steve noted that the top end of Windsor Lake is now BCTS, and falling began last week.

New areas are highlighted on the map for future opportunities.

GL-653 – engineering to be reconfigured.

ST-258 and ST258A two new blocks also to be re-configured.

ST-186

Heather H518 and H562 – split into two blocks

Facilitator noted that the maps are available to members to take home.

### **FPB correspondence**

Correspondence to Dr. Bruce Fraser was noted. Chair has had some e-mail and telephone conversations with Dr. Bruce Fraser. Forest Practices Board wished to use CAG's letter to launch an investigation. Question was asked whether the group wished to be named as a trigger for an investigation.

Steve noted that a public display of the FSP was made available to the public at the open house. It was noted that eleven Stillwater reps were at the open house to answer questions and to help public understand the plan.

Member noted that after attending the open house, he came out with a good understanding of the plan

*Question* – Does the group wish to be a trigger for an investigation?

Member noted that the document was not easy to read, but could be read and understood with a lot of work. Member noted that it was not an attack on Cascadia. Member suggested that the letter that was written by the old group should be withdrawn.

It was noted that the FPB has been looking at plans and will be coming out with a report soon.

Facilitator asked whether the new revived group wished to go forward with the complaint about the framework and quality of the consultation done with the public; or as a revived advisory group, they wished to withdraw the complaint.

Discussion around the table and members noted their views on the subject. Consensus was that members agreed to write a letter to withdraw the complaint, with one notable objection.

**ACTION** – Letter to be written to FPB to withdraw complaint.

## Consensus

Members asked about consensus and explanation was given.

## Company Updates

### Steve Chaplin

1. FSP public review period has been extended to April 26, 2006.
2. QMI Audit is scheduled to take place May 9 and 10 2006  
Audit will look at: Chain of custody, EMS and CSA.

## EMS

### Environmental Management System

Steve provided copies of new booklets that have been sent out to all contractors. 500 copies have been made. A CD and copy of the booklet will be placed on the library bookshelf.

## SFM Plan – TFL 39 Blocks 1 and 5

### Indicator Summary - Steve Chaplin

#### **Block 1**

Copies of the indicator summary for 2005 were provided. For Block 1, the company met the targets of 41 indicators, met the variance of 3 indicators, and did not meet the targets of 4 indicators. This resulted in a 92% performance.

#### **Block 5**

For block 5, the company met the target of 32 indicators, met the variance of 3 indicators and did not meet the target of 2 indicators. 11 indicators did not apply to Phillips Arm. Total performance was 35/37, resulting in a 94% performance.

## Island Timberlands

### Diane Medves

Diane noted that Island Timberlands owns private lands mostly in the central Vancouver Island area and some small pockets locally. Island Timberlands inherited several certifications. SFI – (Sustainable Forestry Initiative) and CSA. CSA certification will be kept in key areas. CSA joint certification with Cascadia will run out in July, and company will have to create a new plan. There will be a re-certification audit in July. Company will work with four advisory groups, and create an SFM plan that works for all. There are community items that need to be identified such as the Canoe route. Could community advisory groups work with Island Timberlands? Diane noted that there are some differences from working with Cascadia, as Island Timberlands is a private company, not a crown/public company, and Island Timberlands cannot share data the same as Cascadia has done with CAG.

Meetings would be held once a month, and confidentiality agreements will be in place.

*Question* – For recreation and community values, Access management plan for Island Timberlands still has not been sent.

*Answer* – Access management plan is not quite finished yet, company will not limit access on private land, but will close access only for safety. Access will be the same.

Member noted that since the “Wilderness Watch” programme was started, there has been less vandalism in the forest.

*Question* – How does Cascadia feel about sharing the Advisory Group?

*Answer* – Steve said that he felt it would be good for the Advisory Group to include Island Timberlands, however, we have to be careful not to have too many meetings. Group needs to focus on CSA framework values and targets.

Jeff noted that the group would be a lot better off to have link with another landowner.

Facilitator noted that the new (2002) CSA standards have the flexibility for Advisory Groups to protect community values.

Member noted that his company recently purchased some timber from Island Timberlands – and so noted that they are not just an export company.

Paul Kutz noted that the Community Advisory Group in Port McNeil is shared by two companies - Western Forest Products and Cascadia.

Jeff noted that Cascadia would be willing to share financial costs for the Advisory Group with Island Timberlands.

Facilitator asked members whether there were any objections to becoming the Advisory Group and outreach to the community for Island Timberlands.

No objections.

**Break 7:55pm – 8:05pm**

### **Membership List**

Copies of membership list with e-mail addresses were provided. Member asked whether there were any objections to providing members’ phone numbers to share among members. No objections.

### **Minutes**

Facilitator noted that draft minutes are sent out ahead of meetings, and hard copies are provided at next meeting. Members should feel free to review and comment anytime.

## **BC Timber Sales**

### **Bruce McKerricher**

Bruce was introduced and gave some background on the history of BCTS.

- BCTS was created after the first Liberal election
- BCTS was created and replaced the small business programme
- Market pricing
- BCTS has FSP – company builds roads, does engineering, and forestry
- Purpose – to set stumpage rate and to allay US fears about Canadian subsidies
- Volume offered for sale – was 1.6 million cubic metres per year, 1.4 cubic metres the last couple of years
- BCTS has offices in Campbell River, Powell River and Port Alberni
- BCTS is part of the Ministry of Forests and Range, but not part of the Sunshine Coast Forest District.
- BCTS is a separate organization with head office in Victoria – Rich Coleman, Minister of Forests and Range is the head of the organization

*Question* – How much AAC in the Powell River area does BCTS have?

*Answer* – 300,000 cubic metres

*Question* – How does BCTS deal with public's concerns?

*Answer* – They can contact me in the Campbell River office.

Bruce noted that the focus for BCTS is on market pricing. Bill 28 took away 20% from major licensees. BCTS has twelve areas in the province. All twelve are ISO certified. To get CSA certified, the company has to have a defined forest area (DFA). In this area, BCTS has 72,000 hectares in addition to 22,000 hectares in the Sunshine Coast TSA. Now BCTS has an area on the map, but would like to change and would look at a DFA and CSA certification.

BCTS has an area-based tenure and has areas that are a representative profile of timber modeling. Computer models picked these areas. Areas on map were described.

*Question* – What is the timeframe?

*Answer* – December 31, 2006. There is a different timeframe for different areas.

Bruce noted that First Nations (Sliammon) now has 200,000 hectares and want to become part of the Sunshine Coast TSA.

Steve noted that the 20% takeback still has to be given, agreement is not complete yet. 100,000 cubic metres per year are required for CSA certification.

*Question* – Operating throughout the area and outside of the DFA, assuming if BCTS gets areas such as Lund - are they counted as “casual cuts”?

*Answer* – Those area become problematic, areas around Jefferd Creek

*Question* – Is there any requirement to do replanting?

*Answer* – Yes-BCTS plants 100% of everything that is logged.

*Question* – If you have a cutblock to harvest and replant to be sustainable, what essentially is the difference between that and what you're doing in the DFA down south?

*Answer* – In the DFA- blocks are all together, in TSA they are fluid and have multiple managers, BCTS can't be held responsible for what happens on the other side of the boundary.

Diane noted that if they are measured block by block, they can report on each one for CSA.

Bruce noted that the reason Cascadia is in business with CSA is to get the market share. CSA has values in the community. Some areas in a TSA (McKenna, Nelson, Kamloops) have signed on to a CSA.

BCTS could not commit to the same indicators and some of the community values such as awarding contracts to local businesses.

Bill noted that the small business programme and value added programmes were not that successful when limited to awarding contracts to local businesses.

Facilitator noted that the CAG table decided that they did not want to have herbicides used, and it was noted in the SFM Plan, that it was the consensus of the table that the community did not want any used at all.

Bill noted that BCTS has eight people and some dollars to be spent locally.

Member noted that prior to the 20% takeback, local company was able to buy wood. Company has been impacted by the takeback.

Bruce noted that he envisioned getting a lot more wood on the open market. There is still a small-scale salvage programme. There are opportunities to pick up small pockets of wood.

BCTS wanted access unencumbered access to the water, maybe using a new dump at Saltery Bay. Negotiations are ongoing with BC ferries.

*Question* – What about the sort – Olympic or Stillwater?

*Answer* – BCTS wants unencumbered access to the water.

*Question* – Is there a plan for private lands, do they have an annual allowable cut?

*Answer* – Diane noted that private land is managed for sustainability under the private land managed forest plan. For crown land there is an annual allowable cut (AAC), but for private land there is no cut level set. For Island Timberlands, it would be to carry capacity i.e.: for every tree cut, they are planting for the future.

*Question* – For First Nations, they get 30,000 per year - how does that work on an annual basis?

*Answer* – Diane noted that Sliammon will have the fee simple private title, and will also have to follow the same regulations.

Bruce noted that negotiations are still ongoing and First Nations are likely to get more. Once area is determined, BCTS has charts where interest has been expressed.

*Question* – Members would like accessibility to local supply and easier access to timber.

*Answer* – Bruce noted that BCTS sells competitively

*Question* – Will the Saltery Bay dump be restricted to BCTS?

*Answer* – No, it will be open to others, they are structuring so there is an opportunity to flow. It is very competitive.

*Question* – When bidders log a site – if they default what happens?

*Answer* – They are on the hook for 100% of stumpage- security deposit is lost. Timeline is tight and payment is charged for an extension. We do use local contractors.

Facilitator noted that there was a prepared list for Bruce, and asked whether all the questions concerns were covered.

*Community Watersheds* - Bruce noted that the policy on community watersheds was listed– there is an elevated level of concern for community watersheds.

*Use of the Stillwater dry land sort* –BCTS wants unencumbered access to water.

*Question* – If local contractors come out and cut the timber, whom does he sell it to?

*Answer* – Whomever he wants to. It may go for export.

### **BCTS - FSP – Bill Hughes**

Bill noted that he is working on the FSP. Working with the TSA on the Sunshine Coast and Gibsons. There will be a 60-day comment and review period. A copy will be forwarded to the District Office, and it will also be posted on the BCTS website.

Member requested a copy of the BCTS FSP to be sent to the Regional District office when available.

**ACTION** - Copy of the BCTS FSP to be sent to the Regional District office when available.

Plans for certification? – Yes.

Using other Advisory Groups? – Yes, could share other groups with Cascadia.

*Question* – Are there any minimum volumes for sale? 12 pieces for example.

*Answer* – Usual range is from 2,000 to 100,000 cubic metres. A small timber sale would be 4,000 metres.

*Question* - Interface issues, how will they be dealt with?

*Answer* – Will try to allay concerns that arise, Jefferd Creek community etc.

*Question* - Why no office for the public in Powell River, there is one in Sechelt and Campbell River.

*Answer* – Powell River is just a field office for foresters. Campbell River office can be contacted with concerns in the Powell River area.

**ACTION** - Facilitator noted that BCTS website information will be forwarded to members.

### **Field trip – May 06**

Facilitator noted that the field trip is still planned for a weekend in May. Great way for new members to get to know one another and for team building.

### **Audit in June – FSP Stillwater Pilot Project**

Steve noted that an FSP audit of Stillwater operations is planned for June. Cascadia will take a few members of the group out on audits.

**ACTION** - Members should let Steve know if interested in visiting operations along with the forest service in June.

### **Terms of Reference**

Facilitator noted that a Terms of Reference breakout committee is needed to review the terms of reference.

Steve noted that he would like to sit on the committee.

**ACTION** - Members should contact Vice-Chair if willing to help on Terms of Reference breakout committee.

### **Action List**

Facilitator asked for items on Action list to be completed.

### **Membership**

Facilitator noted that there were now nine seats represented out of ten. It was noted that First Nations has a standing invitation to sit at the table for the last six years. They choose to decline at this time, as they don't want to compromise the treaty process. Steve noted that they are in contact with Sliammon and they do receive the minutes of the Advisory Group meetings. They will still continue to

receive copies of all the minutes. They will consider sitting at the table when the treaty process is finished.

*Question* – Why is there no representation from the BC Forest service at meeting?

*Answer* – Steve noted that our representative for this area is Al Shaw and he will come to the table if there is an issue that comes up, and will attend when asked.

*Question* – Are there any more plans for FSP information sessions - maybe at the Home Show in Powell River?

*Answer* – No, there won't be a booth at the Home Show – there have been information booths set up at Logger Sports event in the past.

### **Youth Seat**

Facilitator noted that there is an observer seat for students. Members have been in conversation about this seat. A revolving member could be from the forestry course at Brooks. Member noted that former youth member would like to attend a meeting before summer.

### **Thanks to Guests**

Chair thanked all guests, Diane Medves, Bruce McKerricher and Bill Hughes, also Jeff Ternan from Cascadia (who went home early to new baby).

Steve noted that it was a good first meeting with revived group.

**Meeting adjourned 9:09pm**

**Stillwater Timberlands Community Advisory Group**  
**April 12, 2006**  
**Attendance**

<b>Name</b>	<b>Position</b>	<b>Member Seat</b>
<b>PRESENT</b>		
<b>Jane Cameron – Chair</b>	Primary	Member at large
Kathy Kirk	Alternate	Member at Large
<b>Ken Jackson – Vice-Chair</b>	Primary	Recreation
Jack McClinchey	Primary	Recreation
<b>Dave Rees- 2<sup>nd</sup> Vice Chair</b>	Primary	Tourism
Andrew Pinch	Alternate	Tourism
<b>Patrick Brabazon</b>	Primary	Local Governments
Ted Byng	Alternate	Local Governments
<b>Rory Maitland</b>	Primary	Contractor
Brent Rothwell	Alternate	Contractor
Bill Maitland	Alternate	Local Business
Paul Goodwin	Alternate	Forest Dependent
<b>Nancy Hollmann</b>	Primary	Environment
George Illes	Alternate	Environment
<b>Doug Fuller</b>	Primary	DFA Worker
<b>9 Seats represented</b>		
<b>Absent members</b>		
<b>Mark Hassett</b>	Primary	Local Business
<b>Wayne Borgfjord</b>	Primary	Forest Dependent
Ron Fuller	Alternate	DFA Worker
<b>PRESENT</b>		
<b>Resource – others</b>		
<b>Stephen Chaplin</b>	Cascadia Forest Products Ltd.	
<b>Paul Kutz</b>	Cascadia Forest Products Ltd.	
<b>Jeff Ternan</b>	Cascadia Forest Products Ltd.	
<b>Guests</b>		
<b>Diane Medves</b>	Island Timberlands	
<b>Bruce McKerricher</b>	BCTS Timber Sales Manager	
<b>Bill Hughes</b>	BCTS Forester	
<b>Cathy Bartfai</b>	Facilitator	
<b>Pam Dowding</b>	Secretary	