

**CSA Community Advisory Group
to Island Timberlands
June 14 2006
Town Centre Hotel**

7:40pm

Introductions

Diane introduced Kraig Urbanoski and Wayne French, planning foresters for Island Timberlands.

DFA Map

Map of the Island Timberlands DFA was posted. Kraig pointed out the areas of private land owned and managed by Island Timberlands. Areas included were Okeover, Southview, Haslam, Paradise Valley, and old Fiddlehead Farm area. It was noted that lot 450 is owned by Catalyst. It was noted that the company is aiming to be CSA certified.

Operations update -:

1. Southview Road area, road is being upgraded. Active logging is beginning.
2. Catalyst land above the bluffs, block to be logged, some more road construction to be done.
3. Stevenson Road – Myrtle Creek property - there are a few local concerns. Logging is planned for 2007. Road upgrading to be done.
4. Duck Lake 2008 – road construction this summer
5. Horseshoe Creek property - starting soon
6. Olsen Valley – one block along Olsen Lake. Road construction is planned. Two blocks are active

Question –How far up Southview Road?

Answer - Up Southview and access through crown land.

Question – Are they using bridge over Olsen Valley?

Answer – No-using another bridge.

Question – What species?

Answer – Alder in Olsen valley is old and falling – time to get it out.

Question – How old is old for alder?

Answer – 50-60 years old – it falls apart and becomes salmonberry. Olsen Valley was a farm at one time.

Question – Are they replanting alder?

Answer – No - they are replanting, but not alder

Question – Where will the wood go?

Answer – It will be dropped in the water and to Northwest Hardwoods; they manage the wood flow. Conifer from there may go to Stillwater but they may not be able to handle it, it may be scaled somewhere else.

Kraig noted that they are trying to get 2007 blocks laid out so roads for 2008 can be built in 2007.

2007 Plans

Roads planned Stillwater, Stevenson and Olsen Valley (3-4 blocks); bridge over diversion has been re-rated, after July next year it can't be used.

2008 Plans

Blocks will be picked in:

1. Tony Lake
2. Goat Lake mainline
3. Freda
4. Paradise Valley
5. Okeover
6. Lois Main below the dam

Question – Any plans for property near Herondell?

Answer – It's a small piece, there are no plans.

Question – What about the Catalyst lands?

Answer – Private land, Lot 450 has timber reserve held for Weyerhaeuser/Cascadia. 120,000 cubic metres are coming out from Lot 450. Talks are ongoing with Catalyst.

Question – Will there be a buffer between the Wildwood Hill and road?

Answer – Catalyst wants the trees off for landfill. There are rock outcrops on the bluff. The trees on Wildwood Hill do not belong to Island?

Question – Which Island Timberland blocks are inside the DFA?

Answer – Olsen's, Horseshoe River and Stillwater. All of block 450 is outside the DFA.

Action List

Action List from previous meetings was reviewed. Some items were completed and some are still ongoing.

Facilitator discussed where to keep Island Timberland's information. It was noted that the Western/Cascadia/Weyerhaeuser information was held on the bookshelf at the office. Island Timberlands does not have an office in Powell River.

ACTION – Diane will look into a location for information/minutes from Advisory group meetings.

ACTION – Send letter of invitation to Chief Walter Paul at Sliammon.

Certification direction

Diane noted that Island Timberlands is committed to CSA and the new standards. Task is to combine four areas. Timelines have changed. Auditors do not have time to come before the end of June. QMI will audit in the fall. Company will not be certified for a short period. Four groups have been working with Diane. Diane will collate information from four groups over the summer. Groups will be keeping individual indicators from previous plans. Have to show documentation to auditors.

Question – Do CSA standards apply to all lands?

Answer – No, just for lands that were under the DFA previously.

Values, Objectives, Indicators and Targets

Diane noted that Western Forest Products has allowed Island Timberlands to share community values and indicator set.

Island Timberlands has used the chart as a base and offered suggested changes.

Copies of chart showing suggested indicator changes were provided.

Question – Does Island have any LUP's?

Answer – No

Question – Is there a retention policy?

Answer – Yes – will provide copy.

Indicator Review

Suggested changes

1.1 Ecosystem Diversity

1. Suggested change

1. The % of each ecosystem type in the DFA that is in each of the three seral stages.

Agreed

It was noted that Diane will need to do analysis on targets and look at retention policy and recruitment.

2. Suggested change

2. The % of the total area harvested that has retention

Target- the % of the total area harvested annually that is done under the retention policy of Island is 80%

Agreed

Question – Could you foresee increasing this to 90%?

Answer – Possibly, there are some little pockets in some areas where it makes no sense to apply the %.

Facilitator noted that “acceptable variances” will be written into the SFM Plan

Wayne noted that there are three types of retention for land that was removed from the TFL 44.

- Zones with Old growth
- Visually sensitive –7% retention
- 2nd growth zone – 3.5% retention

It was noted that retention is included under the Forest project regulations.

1.2 Species Diversity

3. Suggested change

3. The % of species listed on the BC Government Category of Species at Risk list and species of special interest that occur on the DFA and that may be affected by forest management for which the Island Threatened and Endangered Species Procedure is followed

Target- The % of species listed on the BC Government Category of Species at Risk list and species of special interest that occur on the DFA and that may be affected by forest management for which the recovery programs exist is 100%

Agreed

Member asked about “Species at risk” procedures.

Kraig noted that a botanist was called in for a field survey and research on species on the bluffs. Research on species is done and documented.

ACTION – Provide copy of list and more information on species at risk procedures.

4. Indicator remains the same

4. The annual % of stands declared FTG that are more than 90% of one species

Target -The annual % of stands declared FTG that are dominated by one species is less than 10% based on the inventory label.

1.3 Genetic Diversity

5. Suggested change

5. Value- Genetic diversity within tree species is maintained through reforestation

5.Objective- Maintain genetic variation for the survival of the tree species over time

5.Indicator - Seed lots used for reforestation follow the Ministry of Forests standards

Target- Ensure the effective population of a seedlot is no smaller than 10

Agreed

6. Suggested change

6. Reforestation occurs with consideration given to species taken off the site unless forest health issues are prevalent

Target - Compare previous species inventory with new stock

(Will need to attach a % for this target)

Agreed

1.4 Protected Areas and Sites of Special Biological Significance

7. Suggested change

7. Value Maintain areas of special biological significance in the DFA

Objective- DFA operations are planned to minimize risk to adjacent protected areas

% of perimeter of areas of special biological significance harvested within any five-year period

Target- The % of areas of special biological significance harvested within any five-year period is less than 7%

Note- In this DFA there are no old growth areas

Agreed

8. Indicator remains the same

8. The “equivalent harvest years” of AAR (area awaiting reforestation

Target -The “equivalent harvest years” of AAR is less than 3 years

2.1 Forest Ecosystem Resilience

9. Indicator remains the same

9. The % of Net Area Reforested (NAR) that meets their free-to-grow objectives

Target- The % of NAR that meets their free-to-grow objectives is 100%

2.2 Forest Ecosystem Productivity

10. Suggested change

10. Objective -To maintain the structural diversity within managed stands in each BEC zone in the DFA

Indicator -The % retention within each BEC subzone in the DFA

Target- The % of retention within each BEC subzone in the DFA that is old growth?

Diane will do analysis

Agreed

11. Indicator remains the same

11. The total ha burned annually through operationally-caused fires

Target- The total ha burned annually through operationally caused fires is zero

12. Indicator remains the same

12. The % of the DFA that is impacted by disease or insect attack, which has the potential to become an epidemic, is identified and managed

Target- The % of the DFA that is impacted by disease or an insect attack which has the potential to become an epidemic, that is not managed is 0%

13.Indicator remains the same

13. The annual area of windthrow along edges of recently harvested areas as a % of the total area harvested in that year

Target- The annual area of windthrow along edges of recently harvested areas as a % of the total area harvested in that year is less than 5%

14. Suggested change

14. The annual number of slides that are post May 2005

Target- The annual number of slides that are post May 2005 is zero.

Agreed- (Island Timberlands started in May 2005)

15. Indicator remains the same

15. The annual number of agency reportable and company recordable spills that are reported to PEP

Target- The amount of agency reportable and company recordable spills on the DFA is zero

16. Indicator remains the same

16. Hectares of brushing by method and amount of herbicide used on the DFA

Target- The annual summary report of the number of ha treated with pesticides within the DFA is zero

3. Conservation of soil and water resources

17. Suggested Change

17. The annual number of harvest openings in which soil disturbance exceeds the levels specified in the Island Timberlands standards

Target- The annual number of openings harvested in which soil disturbance exceeds the levels specified in the Island Timberlands standards is zero

Agreed

18. Indicator remains the same

18. The annual % of productive forest in permanent access structures

Target- The annual % of productive forest area in permanent access structures is less than 7%

3.2 Water Quality and Quantity

19. Indicator remains the same

19. The annual number of non-conformance issues on water quality and quantity on streams in the DFA

Target- The annual number of non-conformance issues on water quality and quantity on streams in the DFA is zero

Agreed

20. Indicator remains the same

20. The % of Community Watersheds with Community Watershed Assessment Plans completed and updated (every 5 years)

Target- The % of community watersheds with completed CWAPS and updates every 5 years is 100%

Agreed

4.1 Carbon Uptake and Storage

21. Suggested change

21. The annual % of harvested areas in the DFA that is not reforested within 1 year from harvest

Target- The annual % of harvested areas in the DFA that is not reforested within 1 year from harvest is zero.

Agreed

Diane noted that Island has an aggressive reforestation policy

22. Suggested change

22. The annual % of TSA (Timber Supply Area) harvested

Target- The annual % of TSA harvested is < 100%

Agreed

4.2 Forest Land Conservation

23. Indicator remains the same

23. The annual % of areas found affected by unplanned site degradation and natural landslides that are rehabilitated

Target- The annual % of areas found affected by unplanned site degradation and natural landslides that are rehabilitated is at least 95%

Agreed

24. Indicator remains the same

24. The annual % of the total area of the forest cover in the DFA that is extracted and/or converted to other uses

Target- The annual % of the total area of forest cover in the DFA that is extracted and/or converted to non-forest cover uses is less than 5%

Agreed

5.1 Timber and non-timber benefits

25. Indicator remains the same

25. The annual % of conventional and unconventional hectares harvested over a 5 year rolling average.

Target- The annual % of conventional and unconventional hectares harvested over a 5 year rolling average is within 30% of the profile

ACTION - Diane will look back at data for indicator #25 - *The annual % of conventional and unconventional hectares harvested over a 5 year rolling average.*

5.2 Communities and Sustainability

26. Suggested change (target)

26. The total volume of timber sold by species to local entrepreneurs.

Target- The total volume of appropriate species of trees available to local business and contractors annually is at least 20,000 cubic meters and is available to them at a fair competitive price

Agreed

27. Indicator remains the same

27. The annual number of research projects which the company has participated in and/or funded to support the development and implementation of new and alternative management practices to improve or maintain sustainable forestry in the DFA

Target- The annual number of projects which the company has participated in and/or funded to support the development and implementation of new and alternative management practices to improve or maintain sustainable forestry in the DFA is >1

Agreed

28. Suggested change

28. The amount of harvesting in the DFA over a 5-year average

Target- The amount of harvesting in the DFA over a 5-year period does not have an annual harvest that exceeds 25% of the average.

Agreed

29. Suggested change

29. The Annual Recordable Medical Incident Rate for Island Timberland's crews

Target- The RIR for Island Timberlands in the DFA is less than 1

Note RIR-recordable Incident Rate.

Agreed

30. Indicator remains the same

30. The number of signs identified as needing repair, which are repaired on the DFA annually

Target- The annual % of signs identified as needing repair in the DFA which are repaired is 100%

Agreed

31. Indicator remains the same

31. The annual number of trails and routes to which access has been restricted during public hours, and issue's addressed

target- The annual number of trails and routes to which access has been restricted during public hours as reported by the public is less than 2, and that 100% of the issues have been addressed

Agreed

32. Indicator remains the same

32. The % of blocks that could affect a recreation/tourism facility in which protection measures are incorporated into operational/harvesting plans and maps

Target- The % of blocks that could affect a recreation /tourism facility in which protection measures are incorporated into operational/harvesting plans and maps is 100%

Agreed

5.3 Fair Distribution of Benefits and Costs

33. Indicator remains the same –(Access policy instead of plan)

33. The # of non-conformances with Access Management policy annually”

target- The annual number of non-conformances with the Access Management policy is zero

Agreed

34.Suggested change

34. The annual number of times the Operational Information Map is reviewed with the Advisory Group

Target- The Advisory Group reviews the OI Map at 100% of their regular meetings with Island Timberlands

(Change CAG to Advisory group)

Agreed

Change “monthly meetings to regular meetings)

Agreed

35. Indicator remains the same

35. The total annual kilometers of road access available for recreation by 2x4 and 4x4 category

Target- The total annual kilometers of road access available for recreation by 2x4 and 4x4 category is not reduced

Agreed

36. Suggested change

36. Value – Up to date recreation data of the DFA

Objective – Up to date recreation data is maintained

Indicator - Recreation data is updated every 5 years

Island has data on sites and trails (GIS) no inventory

Target - Recreation inventory is updated every 5 years 100% of the time and available to the public 100% of operating hours

Agreed

37. *Indicator remains the same*

Sunshine Coast Trail within the DFA

37. *The annual number of occurrences where harvesting impacts, or influences the Sunshine Coast Trail where a field or management review did not occur*

Target- The annual number of occurrences where harvesting impacts, or influences the Sunshine Coast Trail where a field or management review did not occur is zero (PRPAWS has been contacted for further information (June 02 2006) – waiting for response)

Agreed

6.3 Public Participation

38. *Suggested change (objective and target)*

38. *Objective - Regular information sharing with the Advisory Group which represents the public on issues pertaining to CSA certification*

38. *Indicator- The annual Number of meetings held with the Advisory Group and the public at large*

Target- The annual number of meetings held with the Advisory Group as a whole with the assistance of a facilitator and secretary is 5 or more or as agreed upon with the Advisory Group when setting up yearly meeting schedule.

Agreed

Diane noted that Island Timberlands will be here for 2006 and 2007

39. *Suggested change*

39. *Value - The timeliness of information sharing with interested parties regarding the DFA*

Objective - Information share with the Advisory Group and the general public in a timely manner on issues pertaining to CSA certification

Indicator- The Advisory Group is informed of corporate policy, program changes and initiatives, prior to the general public with regards to CSA Certification

Target –The Advisory Group is informed of corporate policy and program changes, and initiatives, prior to release to the general public 100% of the time with regards to CSA certification

Agreed

40. *Indicator remains the same*

CSA certification is annually maintained

Target- CSA certification is 100% annually maintained

Agreed

41. *Indicator remains the same*

(change Stillwater to Island Timberlands)

41. The annual % of release packages that have been reviewed with and signed off by the contractor prior to release of that area

Target- The annual % of release packages that have been reviewed with and signed off by the contractor prior to release of that area is 100%

Agreed

42. Indicator remains the same

42. The annual % of harvested cutblocks for which a final inspection is done

Target- The annual % of harvested cutblocks for which a final inspection is done is 75%

Agreed

43. Suggested change

43. The annual # of requested education events that Island Timberlands, in cooperation with Stillwater Timberlands, supports for the Advisory Group

Target- The annual # of requested education events that Island Timberlands, in cooperation with Stillwater Timberlands, supports for the Advisory Group is greater than 2

Agreed

Diane noted that it may be possible to arrange a field trip in the fall in co-operation with Stillwater. Kraig could make arrangements.

Member noted that the school groups have already met with Island Timberlands.

44. Suggested change

44. The number of forestry related events Island Timberlands participates in or supports in the Community

Target- The number of forestry related events Island Timberlands participates in or supports in the Community is > 1

Agreed

Indicator #45 (recreation maps)

This indicator was eliminated.

It was noted that Island Timberlands does not have Recreation maps

Member asked whether it was possible to get one

Diane noted that it was not in the scope to produce one at this time.

Agreed

46. Indicator remains the same

46. *The annual % of participation by Island Timberlands on locally available or appropriate herbicide research projects*

Target- The annual % of participation by Island Timberlands on locally available or appropriate herbicide research projects is greater than 75%

Agreed

ACTION- Appendix A- needs to be revised for Island Timberlands

ACTION- Final document for Island Timberlands will be completed by September.

(Agenda Item)

Available wood

Member asked about timeframes for wood and whether Kraig could let people know what is available. **ACTION**

Terms of Reference

Copies of draft Terms of reference were provided. Sub-committee members met on June 5th and discussed changes and additions

:

Facilitator noted that where appropriate – “as per CSA’ is inserted in the document. Members reviewed suggested changes:

3.3.2 External communications

Suggested change from previous discussion

3.3.2.1 – The proceedings of the Advisory Group will be made publicly available through the public library and the Advisory Group website.

Members felt strongly that the proceedings of meetings should still be Products will remain at the library as in the past. It was noted that the book is referenced quite often. Members agreed that the Regional District office does receive an electronic copy, but it is not necessary to have a hard copy available to the public.

3.3.2.2 -Incoming correspondence from the public may be addressed to:

-CSA Advisory Group c/o 4695 Cascade Pl., Powell River, V8A 2X7

-Western Forest Products, 201-7373 Duncan St. Powell River, V8A 1W6

-Island Timberlands, 65 Front St., Nanaimo, V9R 5H9

3.4 Resources

3.4.2 The Advisory Group may jointly identify and engage the services of persons with The necessary expertise to respond to information needs, subject to budgetary restraints.

Island Timberlands and Western Forest Products may provide services to Advisory Group as required on a joint basis as required.

3.4.7 The Facilitator

i) The Organization will provide a facilitator and the resources for the facilitator who has been agreed upon by both organization and Advisory Group

ii) The facilitator is not considered a Member of the Advisory Group.

3.4.7 Facilitator's responsibilities

xiii) The will of the Advisory Group is followed through consensus with respect to CSA matters.

3.4.8 The Recorder:

i) The Organization will provide a recorder and the resources for the recorder who has been agreed upon by both organization and Advisory Group

ii) The recorder is not considered a Member of the Advisory Group

3.4 all revisions and changes approved.

Meeting Procedures

Suggested additions and changes

3.5.1 Meeting schedules will be drafted and approved by the Organization and Advisory Group in Sept. of each year. Schedules may be amended as needed with approval of the Advisory Group and the Organization.

3.5.2 Meeting agendas are designed to facilitate a structure that does not normally include an open forum; however, anyone wishing to address the Advisory Group table with a concern relevant to the CSA Criteria and Critical Elements may make the request to the Organization and/or the Executive in writing at least 14 days prior to the meeting date. The Organization and/or the Executive will arrange suitable agenda time.

Members noted that inserting *items related to CSA* helps the group stay on topic.

Members noted that to put concerns in a letter is a good idea, then group will have time to do research and come prepared with answers.

Member noted that group could hold an open forum any time, if need arises.

Agenda should allow time for specific concerns and public should be specific.

Diane noted that concerns can be brought to the table anytime by the public through Advisory Group members.

3.5.1 and 3.5.2 approved

Website

Diane noted that the website will be shared between the two companies. Contacts from the public can also be made through contacts on the website.

3.6 Participants

3.6.1.2 An executive consisting of a Chair, First Vice-Chair and Second Vice-Chair selected annually from the primary seat holders at the AGM.

3.6.2.3 The Advisory Group Executive and the Organization will jointly review all written applications from individuals and/or organizations to sit at the Advisory Group table and weigh them with reference to the needs of the CSA process.

3.10 Provisions for Conflict of Interest

If any members believe that they stand in a conflict of interest position within the context of the Advisory Group, they are obliged to bring it forward for discussion and decision. If it is the will of the Advisory Group

or the Organization, any members deemed to be in conflict of interest will be requested to excuse themselves from related discussions.

3.11.1 To make decisions by consensus, in an advisory role to the organization in relation to CSA standards

3.11.4 Each seat speaks with one voice as the table works to reach consensus.

3.11.6 Primary members and/or alternate members may take one of four positions in a decision:

- support*
- have reservation but will let pass*
- want to revisit the issue*
- make a notable objection in writing*

3.12 Mechanism to adjust the *Public Participation Process* –(new section)

3.12.1 Process to withdraw

It is requested that the member state their intentions to withdraw from the table in writing.

3.12.2 Process to remove a member

If the Executive and the Organization have lost confidence in the conduct of a member they will so advise the member in writing. Should this fail to resolve the issue(s), they will report to the Advisory Group asking for consensus to have that member removed. The discussion on these matters will be in camera and the minutes will be recorded but not published. The member will be given every opportunity to present his/her positions.

3.12.3 The Executive and the Organization will, in March of each year or upon request of either party, review the effectiveness of the public participation process and implement changes and/or adjust the process as needed.

Steve noted that this section is putting the mechanism in place. CSA requires that the mechanism is in place. (3.12.3)

Members reviewed and agreed to the suggested changes to the Terms of Reference.

New Business

Jefferd Creek

Member asked whether there was any news about Jefferd Creek - None

Steve came to say good bye to the group as he is moving on to a new position in Campbell River, he will be the Environmental health and safety person for the whole of the coastal area. After eleven years in Powell River, he will be missed. Members wished him well in his new position.

Chair wished members a safe summer and looked forward to September when the group reconvenes.

Meeting adjourned 9:30pm

**Island Timberlands Community Advisory Group
June 14, 2006
Attendance**

<i>Name</i>	<i>Position</i>	<i>Member Seat</i>
PRESENT		
Jane Cameron – Chair	Primary	Member at large
Kathy Kirk	Alternate	Member at Large
Ken Jackson – Vice-Chair	Primary	Recreation
Jack McClinchey	Alternate	Recreation
Dave Rees- 2nd Vice Chair	Primary	Tourism
Patrick Brabazon	Primary	Local Governments
Ted Byng	Alternate	Local Governments
Rory Maitland	Primary	Contractor
Doug Fuller	Primary	DFA Worker
Ron Fuller	Alternate	DFA Worker
Wayne Borgfjord	Primary	Forest Dependent
Paul Goodwin	Alternate	Forest Dependent
Nancy Hollmann	Primary	Environment
Mark Hassett	Primary	Local Business
9 Seats represented		
Absent members		
Andrew Pinch	Alternate	Tourism
George Illes	Alternate	Environment
Brent Rothwell	Alternate	Contractor
Bill Maitland	Alternate	Local Business
PRESENT		
Resource – others		
Diane Medves	Island Timberlands	
Kraig Urbanoski	Island Timberlands	
Wayne French	Island Timberlands	
Cathy Bartfai	Facilitator	
Pam Dowding	Secretary	